



INFORMATION REPORT

TO: Chair and Members Audit, Finance & Administration Committee	WARD(S) AFFECTED: CITY WIDE
COMMITTEE DATE: December 9, 2013	
SUBJECT/REPORT NO: Freedom of Information Quarterly Report (July 1 to September 30, 2013) (CL13001(b)) (City Wide)	
SUBMITTED BY: Rose Caterini City Clerk Corporate Services, Clerk's Division	PREPARED BY: Lisa Barroso 905 546-2424 x2743
SIGNATURE:	

Council Direction:

In response to direction given by Council in 2004, quarterly reports on Freedom of Information activity are presented to the Audit, Finance & Administration Committee. The intent of these reports is to keep the Committee and Council informed of the types of requests received under the Municipal Freedom of Information and Protection Act and what, if any, exemptions have been applied to municipal records.

Information:

Listed on Appendix "A" attached to Report CL13001(b) are details of the Freedom of Information requests received during the third quarter of 2013 from July 1 to September 30. These details include the length of time it took to process each request and the status of the request, noting which exemptions, if any, were applied, as well as the type of request, and the originator of the request, based on the categories of private citizen, business and media. We also include the total of time spent by each city department on Freedom of Information requests for each quarter.

Should Committee and Council wish to address a specific access request identified in this report, the matter would have to be dealt with, in closed session, in accordance with the Municipal Act and the City's Procedural By-law.

**Access Requests Received Under the Municipal Freedom of Information and Protection of Privacy Act
for July 1, 2013 to September 30, 2013**

File #	Type	Information Requested From	Date Received	Date Completed	No. of Days to Finish	Disposition of Request	Clerk Time (Min.)	City Manager	Community Services	Corporate Services	Emergency Services	HRC	Human Resources	Legal Services	Mayors Office	Planning Economic Development	Public Health	Public Works	Purchasing	Source - Personal, Business, Media
13-002	G	Public Works, Emergency Services, Planning & Economic Development	Jan 3/13			in progress														B
13-011	G	Public Works	Feb 13/13			in progress														M
13-017	G	Corporate Services	Feb 19/13			in progress														P
13-019	G	Planning & Economic Development	Feb 19/13			in progress														P
13-023	G	Corporate Services, Legal Services	Feb 21/13			in progress														B
13-030	G	Public Health Services	Mar 20/13			in progress														B
13-033	G	Planning & Economic Development	Mar 28/13			in progress														P
13-034	G	Planning & Economic Development	Mar 28/13			in progress														P
13-041	G	Planning & Economic Development	Apr 10/13			in progress														B
13-042	G	Public Works	Apr 18/13			in progress														B
13-045	G	Planning & Economic Development	Apr 25/13			in progress														P
13-048	G	Planning & Economic Development	May 6/13			in progress														B
13-051	G	Legal Services, Human Resources	May 13/13	May 23/13	10	full disclosure	75	0	0	0	0	0	0	25	0	0	0	0	0	M
13-053	G	Planning & Economic Development	May 27/13	July 3/13	36	partial disclosure	379	0	0	0	0	0	0	0	0	45	0	0	0	P
13-054	G	Planning & Economic Development	May 27/13	July 2/13	35	records available directly through department	319	0	0	12	0	0	0	0	0	0	0	0	0	P
13-055	G	Public Works	May 27/13	July 8/13	41	full disclosure	167	0	0	0	0	0	0	0	0	0	0	90	0	B
13-056	G	Planning & Economic Development, Corporate Services	May 28/13	Aug 16/13		in progress														B
13-057	G	Public Health Services	June 17/13 (May 29/13)			in Progress														P
13-058	G	Planning & Economic Development	June 3/13	July 3/13	30	all disclosed	111	0	0	0	0	0	0	0	0	25	0	0	0	P

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13-080	G	Planning & Economic Development	July 18/13	Sept 9/13	52	all disclosed														P
13-081	G	Public Health Services, Planning & Economic Development	July 30/13	Sept 12/13	43	partial disclosure upon payment of processing fee	141	0	0	0	0	0	0	0	0	33	0	0	0	B
13-082	G	Planning & Economic Development	Aug 6/13	Sept 5/13	30	partial disclosure	301	0	0	0	0	0	0	0	0	45	0	0	0	P
13-083	G	Corporate Services, Public Health Services, Councillors, Mayor's Office	Aug 7/13	Sept 30/13	30	Partial Disclosure														P
13-084	G	Planning & Economic Development	Aug 2/13	Sept 9/13	30	abandoned	162	0	0	0	0	0	0	0	0	10	0	0	0	P
13-085	G	Planning & Economic Development	Aug 8/13	Sept 10/13	31	all disclosed	192	0	0	0	0	0	0	0	0	28	0	0	0	P
13-086	G	Planning & Economic Development	Aug 9/13	Sept 10/13	31	all disclosed	280	0	0	0	0	0	0	0	0	105	0	0	0	B
13-087	G	Planning & Economic Development	Aug 9/13	Sept 18/13	40	all disclosed	83	0	0	0	0	0	0	0	0	45	0	0	0	P
13-088	G	Planning & Economic Development, Public Health Services	Aug 12/13	Aug 22/13	10	abandoned	65	0	0	0	0	0	0	0	0	7	0	0	0	B
13-089	G	Planning & Economic Development	Aug 12/13			in progress														B
13-090	G	Planning & Economic Development	Aug 16/13	Aug 18/13	32	abandoned	290	0	0	0	0	0	0	0	0	40	0	0	0	P
13-091	G	Planning & Economic Development	Aug 19/13	Sept 18/13	30	full disclosure	78	0	0	0	0	0	0	0	0	101	0	0	0	B
13-092	G	Community & Emergency Services	Aug 20/13			in progress														P
13-093	G	Corporate Services	Aug 20/13	Sept 19/13	30	no responsive records	172	0	0	42	0	0	0	0	0	0	0	0	0	M
13-094	G	Planning & Economic Development	Aug 21/13	Aug 19/13	29	partial disclosure upon payment of processing fee														P
13-095	G	Public Health Services, Planning & Economic Development	Aug 22/13	Sept 20/13	29	no responsive records	119	0	0	0	0	0	0	0	0	0	10	0	0	B
13-096	G	Planning & Economic Development	Aug 22/13	Sept 23/13	30	abandoned	146	0	0	0	0	0	0	0	0	30	0	0	0	P
13-097	G	Public Works	Aug 23/13	Sept 23/13	30	partial disclosure upon pymt of processing fees														B
13-098	G	Planning & Economic Development	Aug 27/13	Sept 26/13	30	abandoned	52	0	0	0	0	0	0	0	0	30	0	0	0	P
13-099	G	Community & Emergency Services, Planning & Economic Development	Sept 4/13	Oct 4/13	30	partial disclosure	367	0	0	0	25	0	0	0	0	75	0	0	0	B

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13-100	G	Public Works	Sept 4/13	Oct 4/13	30	available directly through City department	140	0	0	0	0	0	0	0	0	0	0	30	0	P
13-101	G	Councillor Office	Sept 5/13			in progress														B
13-102	G	Planning & Economic Development	Sept 13/13	Sept 23/13	10	abandoned	50	0	0	12	0	0	0	0	0	20	0	0	0	P
13-103	G	Public Health Services	Sept 13/13			in progress														P
13-104	G	Planning & Economic Development	Sept 16/13	Sept 20/13	4	all disclosed		0	0	0	0	0	0	0	0	0	0	0	0	P
13-105	G	Planning & Economic Development	Sept 26/13			in progress														
13-106	G	Planning & Economic Development	Sept 23/13			in progress														
13-107	G	Planning & Economic Development	Sept 26/13			in progress														
13-108	G	Planning & Economic Development, Corporate Services	Sept 26/13			in progress														
13-109	G	City Manager, Corporate Services, Planning & Economic Development	Sept 30/13			in progress														
13-110	G	Public Health Services	Sept 27/13			in progress														
12-003	G	Planning & Economic Development, Corporate Services	Jan 5/12	June 29/12	30	Under Appeal	723	0	0	0	0	0	0	0	0	0	0	0	0	P
12-032	G	Planning & Economic Development, Public Health Services	Mar 15/12			in progress	181									30				M
12-033	G	Community Services	Mar 19/12			in progress	82		5											B
12-083	G	Planning & Economic Development	July 12/12			in progress	158									70				B
12-086	G	Public Works	July 23/12			in progress	264													B
12-091	G	Public Works	July 30/12			in progress	222											195		P
12-092	G	City Manager's Office	July 31/12			in progress	110			11		8		13						P
12-093	G	City Manager's Office	July 31/12			in progress	11													P
12-101	G	Planning & Economic Development, Legal Services	Aug 24/12			in progress	112									53				P
12-103	G	Planning & Economic Development	Aug 30/12			in progress	78									77				P

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11-106	G	Public Works	Aug 30/11			in progress	150											12		B
11-130	G	Public Works	Nov 4/11			in progress	46													B
11-133	G	Emergency Services	Nov 16/11			in progress	68				270									B
11-136	G	Public Works	Nov 22/11			in progress	46													B
10-147	G	Planning & Economic Development	Dec 22/10			in progress	87									5				P
10-148	G	Planning & Economic Development	Dec 22/10			in progress	68									22				P
09-151	G	Corporate Services	Dec 9/09			in progress	1009							87		85				P