



CITY OF HAMILTON

CORPORATE SERVICES DEPARTMENT
Customer Service, Access & Equity Division

TO: Chair and Members Audit, Finance and Administration Committee	WARD(S) AFFECTED: CITY WIDE
COMMITTEE DATE: December 9, 2013	
SUBJECT/REPORT NO: 2014 Budget Requests - Volunteer Advisory Committees (FCS13093) (City Wide)	
SUBMITTED BY: Mike Zegarac Acting General Manager Finance & Corporate Services	PREPARED BY: Jane Lee (905) 546-2424, ext. 2654
SIGNATURE:	

RECOMMENDATION

That the Volunteer Advisory Committee 2014 base budget submissions be approved as follows and forwarded to the 2014 budget process (General Issues Committee (GIC)):

- (a) Advisory Committee on Immigrants & Refugees in the amount of \$3,500;
- (b) Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Advisory Committee in the amount of \$3,890;
- (c) Aboriginal Advisory Committee in the amount of \$3,500;
- (d) Hamilton Mundialization Committee in the amount of \$5,890;
- (e) Hamilton Status of Women Committee in the amount of \$3,500;
- (f) Committee Against Racism in the amount of \$3,890.

EXECUTIVE SUMMARY

In accordance with the process for submission of budgets for the Volunteer Advisory Committees, the Corporate Services Volunteer Advisory Committee budgets for 2014 in

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(City Wide) - Page 2 of 4**

the amount of \$24,170 are being submitted with the recommendation that they be approved, as the budget requests are the same amounts as the 2013 approved budget.

Alternatives for Consideration – See Page 3.

FINANCIAL / STAFFING / LEGAL IMPLICATIONS (for Recommendation(s) only)

Financial: The base budget requested for 2014 for six (6) of the advisory committees is the same as the budget requested and approved for 2013.

Staffing: N/A.

Legal: N/A.

HISTORICAL BACKGROUND (Chronology of events)

At their September, October and November 2013 meetings, the Corporate Services Volunteer Advisory Committees gave consideration to their budget needs for 2014. Their budget submissions are attached (refer to Appendices A to F to Report FCS13093) as approved. The budgets for the Advisory Committees include both incidental costs to support the committees, as well as, additional costs for specific events, programs and initiatives. The following is a summary of the requests and detailed requests are attached as Appendices A to F to Report FCS13093.

	2013 Approved	2014 Base	2014 Increase	2014 Request
Advisory Committee on Immigrants & Refugees (Appendix A)	\$3,500	\$3,500	-	\$3,500
Lesbian, Gay, Bisexual, Transgender and Queer Advisory Committee (Appendix B)	\$3,890	\$3,890	-	\$3,890
Aboriginal Advisory Committee (Appendix C)	\$3,500	\$3,500		\$3,500
Hamilton Mundialization Committee (includes Kids for Kaga) (Appendix D)	\$5,890	\$5,890	-	\$5,890
Hamilton Status of Women Committee (Appendix E)	\$3,500	\$3,500	-	\$3,500
Committee Against Racism (Appendix F)	\$3,890	\$3,890	-	\$3,890
Total:	\$24,170	\$24,170		\$24,170

POLICY IMPLICATIONS/LEGISLATED REQUIREMENTS

The Volunteer Advisory Committees are able to put surplus funds from one year into a reserve, for future purposes, and request the use of those funds, in future years, for specific purposes. This possibility gives the committees the chance to plan ahead to undertake specific projects or initiatives, in future years, while minimizing increases in their budgets. Several of the committees have not yet determined all of their activities for 2014. Should additional funding for any of the Advisory Committees be required in 2014 and be available in the volunteer committee reserves, requests for reserve funding will be made at the appropriate time.

RELEVANT CONSULTATION

Each of the Committees discussed their budget submissions at their September, October and/or November 2013 meetings.

ANALYSIS / RATIONALE FOR RECOMMENDATION

(include Performance Measurement/Benchmarking Data, if applicable)

The recommendation will provide funding of the operations of the Advisory Committees, so that they are able to continue to fulfil their terms of reference. The committees are not asking for increased base budgets.

ALTERNATIVES FOR CONSIDERATION

(include Financial, Staffing, Legal and Policy Implications and pros and cons for each alternative)

The alternative would be not to fund the operations of the Advisory Committees. This is not recommended as they provide linkages to the community, as well as, valuable service and advice to the City, both to Council and staff. They assist also in bringing voices to our deliberations that might otherwise not be heard.

ALIGNMENT TO THE 2012 – 2015 STRATEGIC PLAN:

Strategic Priority #1

A Prosperous & Healthy Community

WE enhance our image, economy and well-being by demonstrating that Hamilton is a great place to live, work, play and learn.

Strategic Priority #2

Valued & Sustainable Services

WE deliver high quality services that meet citizen needs and expectations, in a cost effective and responsible manner.

Strategic Objective

2.2 Improve the City's approach to engaging and informing citizens and stakeholders.

APPENDICES / SCHEDULES

Appendix "A" to Report FCS13093 – Advisory Committee on Immigrants & Refugees

Appendix "B" to Report FCS13093 – Lesbian, Gay, Bisexual, Transgender and Queer Advisory Committee

Appendix "C" to Report FCS13093 – Aboriginal Advisory Committee

Appendix "D" to Report FCS13093 – Hamilton Mundialization Committee (includes Kids for Kaga)

Appendix "E" to Report FCS13093 – Hamilton Status of Women Committee

Appendix "F" to Report FCS13093 – Committee Against Racism

CITY OF HAMILTON

2014

VOLUNTEER COMMITTEES

BUDGET SUBMISSION

ADVISORY COMMITTEE ON IMMIGRANTS & REFUGEES

PART A: General Information

VOLUNTEER COMMITTEE MEMBERS:

Isaac Acquah	Aspy S. Ayrton
Joana Fejzaj	Maher Hamade
Abdulkhaliq Herati	Paul Duc Thinh Hoang
Dena Honig (Chair)	Sumaira Khurshid
Thayra Marting	Shuja Qureshi
Nasir Sarwar	Zafar Siddiqui
Minh Ly Trinh	

MANDATE:

Makes recommendations to City Council and staff about policies, procedures and guidelines which address the needs and concerns of people who are immigrants or refugees.

PART B: Strategic Planning

STRATEGIC OBJECTIVES:

To ensure coordination and information sharing about immigrant and refugee issues throughout the City government.

To complement and collaborate with the work of the City of Hamilton's Committee Against Racism wherever possible.

To liaise with community agencies and committees to encourage a more coordinated and responsive community services network of services dealing with multicultural issues.

To ensure the right of access for immigrants and refugees to City of Hamilton programs, services and facilities.

To provide a forum where immigrants, refugees, service providers and the broader community can express concerns, share information and recommend improvements to service levels for immigrants and refugees.

ALIGNMENT WITH CORPORATE GOALS:

Please check off which Council approved Strategic Commitments your Volunteer Committee supports			
1) A City of Growth and Opportunity	X	4) A City Where People Come First	X
2) A Great City in Which to Live	X	5) A City that Spends Wisely and Invests Strategically	X
3) A Healthy, Safe and Green City	X	6) A City of Choice for High Performance Public Servants	

PART C: Budget Request

INCIDENTAL COSTS:

Meeting expenses (copying, postage, refreshments, advertising)	\$1,500.00
SUB TOTAL	\$1,500.00

SPECIAL EVENT/PROJECT COSTS:

To be determined	\$2,000.00
SUB TOTAL	\$2,000.00

TOTAL COSTS	\$3,500.00
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Funding from Volunteer Committee Reserve (only available to Volunteer Committees with reserve balances)	\$
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TOTAL 2014 BUDGET REQUEST (net of reserve funding)	\$3,500.00
PREVIOUS YEAR (2013) APPROVED BUDGET (2013 Request \$3500.00)	\$3,500.00

CERTIFICATION:

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

Representative's Name: **Dena Honig**

Signature:

Date:

CITY OF HAMILTON

2014

VOLUNTEER COMMITTEES

BUDGET SUBMISSION

**LESBIAN, GAY, BISEXUAL, TRANSGENDER AND QUEER
(LGBTQ) ADVISORY COMMITTEE**

PART A: General Information

VOLUNTEER COMMITTEE MEMBERS:

Rob Brown	Kerry Cranston
Dixon	Chris Erl
Deryck Glodon	David A. Gunton
God Jackson	Marlon Picken (Chair)
Michelle Poirier	Renée Wetselaar

MANDATE:

The LGBTQ Advisory Committee for the City of Hamilton exists to eliminate barriers experienced by LGBTQ communities by giving voice to the perspectives of LGBTQ individuals and evaluating the City on its related efforts. The Committee does this by making recommendations to Council and staff in order that the City of Hamilton will excel in providing services to and interfacing with members of the LGBTQ communities.

PART B: Strategic Planning

STRATEGIC OBJECTIVES:

Provide opportunities for members of Hamilton's diverse LGBTQ communities to share stories, impart information, raise concerns and recommend changes as they relate to the way the City develops bylaws, policies, programs and services that impact LGBTQ communities.

Provide advice and recommendations to City Council and staff with respect to the implementation of bylaws, policies, programs and services that impact LGBTQ communities.

Educate and increase the awareness and understanding of City Council and staff on issues that impact LGBTQ communities.

Facilitate access to accurate information about LGBTQ communities, including up-to-date list of LGBTQ-positive spaces, programs, resources and organizations.

Acknowledge and respect the diversity of Hamilton's LGBTQ communities, including those voices not represented at the Committee table, with respect to gender identity, sexual orientation, age, ability, ethno-cultural background and socio-economic status.

Review the progress and measure of success of the Committee and its activities on a regular basis.

ALIGNMENT WITH CORPORATE GOALS:

Please check off which Council approved Strategic Commitments your Volunteer Committee supports			
1) A City of Growth and Opportunity	X	4) A City Where People Come First	X
2) A Great City in Which to Live	X	5) A City that Spends Wisely and Invests Strategically	X
3) A Healthy, Safe and Green City	X	6) A City of Choice for High Performance Public Servants	X

PART C: Budget Request

INCIDENTAL COSTS:

Photocopying, postage, meeting refreshments	\$1,500.00
SUB TOTAL	\$1,500.00

SPECIAL EVENT/PROJECT COSTS:

Partnership in development & sharing of community resources & information. Social marketing re positive spaces, including materials, focus groups, awareness, etc. Partner with community groups for awareness campaigns at significant events in the LGBTQ community. Outreach to community regarding Needs Assessment. Other – to be determined.	\$2,390.00
SUB TOTAL	\$2,390.00

TOTAL COSTS	\$3,890.00
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Funding from Volunteer Committee Reserve (only available to Volunteer Committees with reserve balances)	\$
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TOTAL 2014 BUDGET REQUEST (net of reserve funding)	\$3,890.00
PREVIOUS YEAR (2013) APPROVED BUDGET (2013 Request \$3890.00)	\$3,890.00

CERTIFICATION:

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Representative's Name: **Marlon Picken**

Signature:

Date:

CITY OF HAMILTON

2014

VOLUNTEER COMMITTEES

BUDGET SUBMISSION

ABORIGINAL ADVISORY COMMITTEE

PART A: General Information

VOLUNTEER COMMITTEE MEMBERS:

Constance Bellamy	David Bentley
Debra Elmes	Allan Loft
Yvonne Maracle	Cindy Sue Montana-McCormack
Marilyn Wright (Chair)	

MANDATE:

To address issues of mutual interest and/or concern and to enhance and to empower the Aboriginal community

To provide advice and input to Council and all levels of corporate management and staff regarding planning, implementing and evaluating strategies, policies, human resources management and other programs, opportunities and services to address the concerns of Aboriginal, First Nations, Métis and Inuit peoples in Hamilton.

PART B: Strategic Planning

STRATEGIC OBJECTIVES:

To develop interrelationships amongst municipal, provincial, federal and relevant government agencies to ensure a coordinated effort concerning issues in the Aboriginal community of Hamilton.

To promote a strategic plan developed by the Aboriginal organizations that include the identified priority areas of: Homelessness and Affordable Housing; Education and Life-Long Learning; Community Capacity Building; Economic Development; Justice; Health; and Land, Environments & Rights.

To work in collaboration with the City of Hamilton (staff & Council) on issues affecting the Aboriginal community, to ensure that the Aboriginal population has equitable benefits in economic, employment & educational opportunities.

ALIGNMENT WITH CORPORATE GOALS:

Please check off which Council approved Strategic Commitments your Volunteer Committee supports			
1) A City of Growth and Opportunity	X	4) A City Where People Come First	X
2) A Great City in Which to Live	X	5) A City that Spends Wisely and Invests Strategically	X
3) A Healthy, Safe and Green City	X	6) A City of Choice for High Performance Public Servants	X

PART C: Budget Request

INCIDENTAL COSTS:

Meeting costs (refreshments, copying, mailing, advertising)	\$1,500.00
SUB TOTAL	\$1,500.00

SPECIAL EVENT/PROJECT COSTS:

Community Planning Meeting	\$2,000.00
SUB TOTAL	\$2,000.00

TOTAL COSTS	\$3,500.00
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Funding from Volunteer Committee Reserve (only available to Volunteer Committees with reserve balances)	\$
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TOTAL 2014 BUDGET REQUEST (net of reserve funding)	\$3,500.00
PREVIOUS YEAR (2013) APPROVED BUDGET (2013 Request \$3,500.00)	\$3,500.00

CERTIFICATION:

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Representative's Name: **Marilyn Wright**

Signature:

Date:

Telephone # :

CITY OF HAMILTON

2014

VOLUNTEER COMMITTEES

BUDGET SUBMISSION

HAMILTON MUNDIALIZATION COMMITTEE

PART A: General Information

VOLUNTEER COMMITTEE MEMBERS:

Rein Ende (Chair)	Justine Ku
John Allen	Solomon Ngan
Simon Granat	Eileen Noronha
Jan Lukas	Gloria Jackson
Lan Whiting	Margaret Firth
Pat Semkow	Bob Semkow
James Cao	Karen Yan
Rob Winner	Ida de Jesus

MANDATE:

The Hamilton Mundialization Committee is a council mandated advisory committee of the City of Hamilton. The Committee serves to facilitate and support peace initiatives and the twinning relationships between Hamilton and its ten twin-cities around the world. Its purpose is to assist City Council in implementing its Mundialization resolution.

PART B: Strategic Planning

STRATEGIC OBJECTIVES:

To facilitate and support peace initiatives and the twinning relationships between Hamilton and its ten twin-cities around the world.

To assist Council in implementing its Mundialization resolution.

To complement and affirm the objectives of the “Strengthening Hamilton Community Initiative” of the City.

Initiatives with Twin Cities.

ALIGNMENT WITH CORPORATE GOALS:

Please check off which Council approved Strategic Commitments your Volunteer Committee supports			
1) A City of Growth and Opportunity	X	4) A City Where People Come First	X
2) A Great City in Which to Live	X	5) A City that Spends Wisely and Invests Strategically	X
3) A Healthy, Safe and Green City	X	6) A City of Choice for High Performance Public Servants	

PART C: Budget Request

INCIDENTAL COSTS:

Printing, postage, envelopes, promotional material, fliers, posters, letterhead, membership pamphlets (once in a few years), refreshments, photo films and development.	\$1,500.00
SUB TOTAL	\$1,500.00

SPECIAL EVENT/PROJECT COSTS:

World Citizenship Award (partially funded by corporate sponsorship) Delegations are anticipated in 2014 Unity in Diversity Recognition of anniversaries of various twinings Twinning activities Other – to be determined	\$2,390.00
Kids for Kaga support for exchange program	\$2,000.00
SUB TOTAL	\$4,390.00

TOTAL COSTS	\$5,890.00
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Funding from Volunteer Committee Reserve (only available to Volunteer Committees with reserve balances)	\$
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TOTAL 2014 BUDGET REQUEST (net of reserve funding)	\$5,890.00
PREVIOUS YEAR (2013) APPROVED BUDGET (2013 Request \$5890.00)	\$5,890.00

CERTIFICATION:

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

Representative's Name: **Rein Ende**

Signature:

Date:

CITY OF HAMILTON

2014

VOLUNTEER COMMITTEES

BUDGET SUBMISSION

STATUS OF WOMEN COMMITTEE

PART A: General Information

VOLUNTEER COMMITTEE MEMBERS:

Adele Alfano	Denise Doyle (Co-Chair)
Linda Gill	Amirah Hassan
Jeannie Howe	Catherine Hughes
Myra James	Nashwa Khan
Katherine Kalinowski	Patti McNaney (Co-Chair)
Michelle Poirier	Denise Spoelstra
Basharat Tayyab	Baldeep Virk

MANDATE:

That the Hamilton Status of Women Committee appointed by City Council act as an advisory committee of Council on matters pertaining to women and to provide input with respect to matters of municipal concern.

PART B: Strategic Planning

STRATEGIC OBJECTIVES:

Define, investigate, study and make recommendations on issues of concern affecting women of the City of Hamilton and other matters of social or municipal concern including matters referred to this Committee by City Council, staff and City of Hamilton Committees.

Inform citizens of the City of Hamilton on issues affecting women.

Actively encourage women to participate in all aspects of society and support them in their life choices.

Advise citizens of the City of Hamilton of decisions made by City Council which may impact on women including matters of social concern and those referred to City Council by this Committee.

ALIGNMENT WITH CORPORATE GOALS:

Please check off which Council approved Strategic Commitments your Volunteer Committee supports			
1) A City of Growth and Opportunity	X	4) A City Where People Come First	X
2) A Great City in Which to Live	X	5) A City that Spends Wisely and Invests Strategically	X
3) A Healthy, Safe and Green City	X	6) A City of Choice for High Performance Public Servants	

PART C: Budget Request

INCIDENTAL COSTS:

Meeting expenses	\$1,000.00
SUB TOTAL	\$1,000.00

SPECIAL EVENT/PROJECT COSTS:

Initiatives to be determined	\$2,500.00
SUB TOTAL	\$2,500.00

TOTAL COSTS	\$3,500.00
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Funding from Volunteer Committee Reserve (only available to Volunteer Committees with reserve balances)	\$
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TOTAL 2014 BUDGET REQUEST (net of reserve funding)	\$3,500.00
PREVIOUS YEAR (2013) APPROVED BUDGET (2013 Request \$3500.00)	\$3,500.00

CITY OF HAMILTON

2014

VOLUNTEER COMMITTEES

BUDGET SUBMISSION

COMMITTEE AGAINST RACISM

PART A: General Information

VOLUNTEER COMMITTEE MEMBERS:

Ismail Baris Oz	Jessica Brennan
Roger-Wayne Anthony Cameron (Chair)	Tyrone Childs
Yim Chung	Marlene Dei-Amoah
Wael Ghuneim	Amirah Hassan
Ashok Kumar	Dr. Winston Morrison
Maher Nachwati	Taimur Qasim
Jovaune Rhodes	Zafar Siddiqui
Nerene Virgin	Baldeep Virk

MANDATE:

To advise, advocate and consult on relevant issues in the community of Hamilton relating to racism and its consequences and anti-racism strategies and its benefits.

PART B: Strategic Planning

STRATEGIC OBJECTIVES:

To work actively with institutions and all other relevant organizations, including education, police services, Emergency Services, public, private, voluntary sector and all levels of government to advise, consult, advocate and to promote proactive measures pertaining to racism and its consequences.

Initiate and facilitate discussions between individuals and/or groups to address issues and concerns of racism and/or while promoting respect and understanding in the community.

Make recommendations to the City of Hamilton on issues relating to Equity in Employment as well as issues relating to anti-racism.

ALIGNMENT WITH CORPORATE GOALS:

Please check off which Council approved Strategic Commitments your Volunteer Committee supports			
1) A City of Growth and Opportunity	X	4) A City Where People Come First	X
2) A Great City in Which to Live	X	5) A City that Spends Wisely and Invests Strategically	X
3) A Healthy, Safe and Green City	X	6) A City of Choice for High Performance Public Servants	X

PART C: Budget Request

INCIDENTAL COSTS:

Meeting Expenses	\$1,500.00
SUB TOTAL	\$1,500.00

SPECIAL EVENT/PROJECT COSTS:

Series of awareness and education community forums addressing a variety of issues such as taxi industry issues, social housing and the grant process. Initiatives to be determined by committee.	\$2,390.00
SUB TOTAL	\$2,390.00

TOTAL COSTS	\$3,890.00
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Funding from Volunteer Committee Reserve (only available to Volunteer Committees with reserve balances)	\$
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TOTAL 2014 BUDGET REQUEST (net of reserve funding)	\$3,890.00
PREVIOUS YEAR (2013) APPROVED BUDGET (2013 Request \$3890.00)	\$3,890.00

CERTIFICATION:

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

Representative's Name: **Roger-Wayne Anthony Cameron**

Signature:

Date:

Telephone # :
