

**CITY OF HAMILTON**

**COMMUNITY & EMERGENCY SERVICES DEPARTMENT**  
**Neighbourhood and Community Initiatives Division**

<b>TO:</b> Chair and Members Emergency & Community Services Committee	<b>WARD(S) AFFECTED:</b> CITY WIDE
<b>COMMITTEE DATE:</b> December 9, 2013	
<b>SUBJECT/REPORT NO:</b> Hamilton Youth Advisory Committee (HYAC) 2014 Budget Submission (CS13052) (City Wide)	
<b>SUBMITTED BY:</b> Vicki Woodcox Acting General Manager Community and Emergency Services Department	<b>PREPARED BY:</b> René Reid 905-546-2424 ext. 5540 Mark Weingartner 905-546-2424 ext. 6095 Colin McMullan 905-546-2424 ext. 3538
<b>SIGNATURE:</b>	

**RECOMMENDATION**

- (a) That the Hamilton Youth Advisory Committee (HYAC) 2014 base budget submission in the amount of \$3,890, be approved and forwarded to the 2014 budget process (GIC); and,
- (b) That in addition to the base funding, that a one-time budget allocation for 2014 of \$2,500, funded by the Hamilton Youth Advisory Committee Reserve, be approved and forwarded to the 2014 budget process (GIC).

**EXECUTIVE SUMMARY**

As directed by Council, the Hamilton Youth Advisory Committee (HYAC) has prepared their 2014 Budget Submission, attached as Appendix A to Report CS13052.

***Alternatives for Consideration – Not Applicable***

**FINANCIAL / STAFFING / LEGAL IMPLICATIONS**

**Financial:** HYAC is requesting approval of \$3,890 for 2014, as well as an additional \$2,500 from the Hamilton Youth Advisory Committee Reserve in order to plan and implement Youth Week Hamilton 2014 (May 2<sup>nd</sup>–9<sup>th</sup>), complete hamiltonyouth.ca website updates, and to provide youth development, training and collaborative opportunities to HYAC members and other Hamilton youth.

**Staffing:** There are no staffing implications associated with the recommendations of Report CS13052.

**Legal:** There are no legal implications associated with the recommendations of Report CS13052.

**HISTORICAL BACKGROUND**

The Hamilton Youth Advisory Committee (HYAC) is comprised of a diverse group of young leaders 14 to 24 years of age who are passionate about making a difference in their community. HYAC's mandate is to ensure that youth are involved in the decisions made within the City of Hamilton and the community that affect their lives and the lives of their families and friends. HYAC provides a youth perspective on local issues and advises Council and staff through the Community and Emergency Services Committee.

Addressing issues facing youth, enhancing opportunities for youth and providing a youth voice are the goals of the committee. In addition to fostering positive collaborative relationships between youth and adults and by supporting youth oriented events and programs, HYAC aims to continue to lead by example with integrity, respect and innovation.

**POLICY IMPLICATIONS/LEGISLATED REQUIREMENTS**

None.

**RELEVANT CONSULTATION**

- Hamilton Youth Advisory Committee was consulted and agrees with the recommendations in Report CS13052.
- Corporate Services Department, Finance and Administration & Special Projects Division

**ANALYSIS / RATIONALE FOR RECOMMENDATION**

Since its inception in 2007 by Council, the Hamilton Youth Advisory Committee (HYAC) continues to hone its skills as an advisory committee and as a conduit between other youth and youth organizations in the community.

HYAC hosted this City's second annual Youth Week Hamilton celebration in May 2013 (YWH'13). Youth Week Hamilton provided opportunities for youth to network city-wide with other youth and adult allies. While YWH '13 helped to raise the committee's public profile, it also helped to highlight the value this community places on young people, a demographic that makes up 14% of the overall Hamilton population. Youth participating in YWH were able to participate in a survey that will help to drive future HYAC initiatives.

**A summary of HYAC's 2014 initiatives and participation (in reverse chronological order):**

- During 2013, much of HYAC's work focused on consultations, youth-led initiatives, forming and maintaining sustainable partnerships and working on a **Youth Friendly Spaces report** HYAC plans to share with E&CS in February 2014.
- **Pathways to Education End of Year Celebration**, June 13, 2013: "Spin the wheel and tell us what you know about Hamilton!" HYAC attended this Bennetto and Keith neighbourhood event, located in Hamilton's diverse North End. The community was invited to enjoy a free barbeque, button making, balloon sculpture, community booths and some hip hop dancing. HYAC brought their popular Hamilton trivia wheel, information about HYAC and provided prizes and buttons.
- **A consultation with the Hamilton Public Library:** During their May 2013 meeting, HYAC members shared their views and provided feedback on a number of topics related to the Hamilton Public Library with Youth Librarian Kat Drennan-Scace.
  - HYAC members felt there was not enough space, too many little kids running around, people monopolizing the computers and that there is no youth programming at smaller branches.

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- Members felt that the library should be open during holidays and should offer extended or later hours in the evening.
  - Youth felt there was a need for better customer service and that amenities such as comfortable and quickly cleanable furniture is needed.
  - Some innovative ideas offered by HYAC members include charging stations for electronic devices such as phones or tablets and a 'Meet-the-Author' and book signing events.
  - Youth felt that the school boards and the HPL should integrate more at the high school level and training should be provided on all the library services available.
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- **Youth Week Hamilton, May 4<sup>th</sup> - May 11<sup>th</sup> 2013:** Members of Hamilton Youth Advisory Committee organized and hosted Hamilton's second annual Youth Week celebration. Youth Week Hamilton brought youth of different ages, cultures and areas of the city together to celebrate achievements and contributions while recognizing the importance of young people to the community. Some of the youth-serving organizations and groups that participated by offering free or low priced activities or entertainment were: YMCA Employment, Training and Settlement Office, Goodwill Career Centre, NGen Youth Centre, Good Shepard Youth Services, Hamilton Public Library, YMCA Chit Chat Café and Unfiltered Facts.
  - **'The 6th Annual ChangeTheWorld - Ontario Youth Volunteer Challenge'**, ran from April 15 to May 6, 2012. HYAC members, along with 1,053 other youth volunteered 9,831 hours in the community during the month long campaign.
  - **Leadership Quest VI:** An initiative of Hamilton Public Health Services (PHS), is a unique hands-on experiential learning opportunity that goes above and beyond traditional classroom walls. This event took place March 10-12, and was held at Medeba Adventure Camp in Haliburton Ontario. Two HYAC members were able to attend and conducted a brief survey with participants on their thoughts about youth-friendly spaces.
  - **Raising the Roof Campaign,** December 2012 to February 2013: HYAC was the only youth group in the City to step-up to help Wesley Urban Ministries put a cap on youth homelessness. Hamilton is home to over 72,000 youth or 14% of Hamilton's entire population. Unfortunately, some of these same youth are at-risk-of or experiencing homelessness. HYAC members believe this is unacceptable and supported the *2012-2013 Raising the Roof Campaign* and *Toque Tuesday*.
  - **A consultation with Recreation Hamilton:** In November 2012, HYAC members shared their views on a number of topics related to youth and recreation in the city. Three out of five HYAC members were aware of recreation programs offered by the City of Hamilton. All agreed that recreation is an activity to improve physical, social, emotional and mental health. In order for HYAC members to offer additional

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feedback, youth were given passes to recreation centres to experience them first-hand. Additional feedback based on their experience will be sought in the future.

Some of HYAC's feedback included:

- Better accessibility
- Better target marketing and consistency of schedules
- Less structured
- More variety of activities to appeal to a diverse age group
- Youth do not want to mix with younger children
- Recreation should incorporate meaningful youth input and youth-led programming
- Recreation should provide specific volunteer opportunities that are easier to find on the City of Hamilton website
- Front Line/Customer Service: More staff interaction, friendlier/more welcoming staff, more 'youthful' staff
- Improved cleanliness and maintenance of recreation centers
- Strategically placed youth drop-in areas/centres
- Consider how the message/information about programs is delivered. For example, rather than just simply describing recreation programs state *how* the program can improve the health and well-being of the participant or the community.
- Consider how to better market to a youth audience
- Consider providing rental facility opportunities to youth (e.g. youth-led recreational activities/events)

Currently, there are 15 HYAC members. Approximately 5 - 10 members attend monthly meetings and various events/activities on a consistent basis. Committee meetings are open to the public. Welcoming youth who are non-members continues to infuse meetings with new energy and fresh perspectives while building interest in joining HYAC.

The 2013 approved budget is \$3,890. This funding was used for meeting expenses, volunteer recognition, communication and other expenses related to the work of HYAC. The committee will continue to familiarize itself with the City of Hamilton and local government, as well as identify priorities and initiatives they wish to focus on until the next term. One such initiative HYAC plans to work on is the third annual Youth Week Hamilton celebration. As Hamilton is home to 72,575 youth, 14% of the overall Hamilton population, HYAC recognizes the need to connect youth city-wide. Youth Week Hamilton (YWH) aims to recognize the positive contributions youth make in their communities and celebrate the valuable work youth and youth organizations do year round. YWH also aims to highlight issues that are important to young people while encouraging action and dialogue.

**ALTERNATIVES FOR CONSIDERATION**

None.

**ALIGNMENT TO THE 2012 – 2015 STRATEGIC PLAN:**

**Strategic Priority #1**

A Prosperous & Healthy Community

*WE enhance our image, economy and well-being by demonstrating that Hamilton is a great place to live, work, play and learn.*

**Strategic Objective**

1.5 Support the development and implementation of neighbourhood and City wide strategies that will improve the health and well-being of residents.

1.6 Enhance Overall Sustainability (financial, economic, social and environmental).

**Strategic Priority #2**

Valued & Sustainable Services

*WE deliver high quality services that meet citizen needs and expectations, in a cost effective and responsible manner.*

**Strategic Objective**

2.2 Improve the City's approach to engaging and informing citizens and stakeholders.

2.3 Enhance customer service satisfaction.

**Strategic Priority #3**

Leadership & Governance

*WE work together to ensure we are a government that is respectful towards each other and that the community has confidence and trust in.*

**Strategic Objective**

3.3 Improve employee engagement.

3.4 Enhance opportunities for administrative and operational efficiencies.

**APPENDICES / SCHEDULES**

Appendix A to Report CS13052: Hamilton Youth Advisory Committee Budget Submission

# **CITY OF HAMILTON**

**2014**

**VOLUNTEER COMMITTEES**

**BUDGET SUBMISSION**

**Hamilton Youth Advisory Committee**

**PART A: General Information**

**VOLUNTEER COMMITTEE MEMBERS:**

Ahmad Ahmad	Nashwa Khan
Alex Fiorello	Nicole Lachapelle
Alexandra da Silva	
Becky Schmor	
Camilo Sanchez Galindo	
Daniel Sanchez Galindo	
Don Mahleka	
Fiorella Villanueva-Heldmaier	
Jackson Virgin-Holland	
Joselin Marcciccio	
Lauren Hansen	
Marten Kass	
Mikayla Zolis	

**MANDATE:**

The Hamilton Youth Advisory Committee (HYAC) is comprised of a diverse group of young leaders 14 to 24 years of age who are passionate about making a difference in their community. HYAC’s mandate is to ensure that youth are involved in the decisions made within the City of Hamilton and the community that affect their lives and the lives of their families and friends. HYAC provides a youth perspective on local issues and advises Council and staff through the Emergency and Community Services Committee.

Addressing issues facing youth, enhancing opportunities for youth and providing a youth voice are the goals of the committee. In addition to fostering positive collaborative relationships between youth and adults and by supporting youth oriented events and programs, HYAC aims to continue to lead by example with integrity, respect and innovation.



## PART B: Strategic Planning

### STRATEGIC OBJECTIVES:

#### Goals of the HYAC Committee

- To provide direct input into municipal government decision making processes on issues affecting youth;
- To advocate within the municipal government on behalf of youth;
- To develop and maintain effective communications with youth and youth-serving organizations;
- To cultivate and maintain sustainable youth-friendly community partnerships
- To promote and recognize the abilities and contributions of youth in their communities;
- To foster initiatives for and by youth; and,
- To ensure diversity in the committee's membership, the selection process considers a number of factors including, but not limited to, geography, gender, culture, ethnicity, sexual orientation and ability.

How will the goals be achieved? The HYAC Committee will achieve its goals through:

- Building positive relationships and communicating with the Mayor and Council through face-to-face meetings, submitting and presenting reports, increasing their awareness of youth related issues and concerns
- Networking with other youth-serving groups and organizations, supporting them in their work and developing opportunities for collaboration and partnership
- Recruiting of committee members from all areas of the community; working to improve channels of communication and information
- Maintaining an up-to-date and youth-friendly website and other social media as identified

Who will Benefit

- Youth of Hamilton
- City of Hamilton Council and Staff
- Residents of Hamilton

**ALIGNMENT WITH CORPORATE GOALS:**

Please check off which Council approved Strategic Commitments your Volunteer Committee supports			
1) A City of Growth and Opportunity	X	4) A City Where People Come First	X
2) A Great City in Which to Live	X	5) A City that Spends Wisely and Invests Strategically	
3) A Healthy, Safe and Green City	X	6) A City of Choice for High Performance Public Servants	

**PART C: Budget Request****INCIDENTAL COSTS:**

Meeting/training expenses (refreshments, bus tickets, cab vouchers etc.)	900.00
Communication (website maintenance/updates, domain name(s) fees etc.)	1,200.00
Promotional Items	1,390.00
Administrative expenses (printing, miscellaneous)	200.00
Volunteer Recognition	200.00
<b>SUB TOTAL</b>	<b>\$3,890.00</b>

**SPECIAL EVENT/PROJECT COSTS:**

Youth Week Hamilton 2014 (honorariums, refreshments etc.)	500.00
Youth Week Hamilton Promotional Items (T-shirts)	1900.00
Collaborative opportunities with other youth groups (e.g. Leadership Quest)	100.00
<b>SUB TOTAL</b>	<b>\$2,500.00</b>

<b>TOTAL COSTS</b>	<b>\$6,390.00</b>
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<b>Funding from Volunteer Committee Reserve ( only available to Volunteer Committees with reserve balances)</b>	<b>\$2,500.00</b>
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<b>TOTAL 2014 BUDGET REQUEST (net of reserve funding)</b>	<b>\$ 3,890.00</b>
<b>PREVIOUS YEAR (2013) APPROVED BUDGET (2013 Request \$6,390.00)</b>	<b>\$3,890.00</b>

**CERTIFICATION:**

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

**Representative's Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Telephone #:** \_\_\_\_\_