

CITY OF HAMILTON

COMMUNITY AND EMERGENCY SERVICES DEPARTMENT
Housing Services Division

TO: Chair and Members Community and Emergency Services Committee	WARD(S) AFFECTED: CITY WIDE
COMMITTEE DATE: December 9, 2013	
SUBJECT/REPORT NO: Tenant Advisory Committee 2014 Budget Submission (CS13049) (City Wide)	
SUBMITTED BY: Vicki Woodcox Acting General Manager Community and Emergency Services Department	PREPARED BY: Janet Surmanski 905-546-2424 Ext. 3941 David Brodati 905-546-2424 Ext. 6159
SIGNATURE:	

RECOMMENDATION

That the Tenant Advisory Committee's 2014 base budget submission in the amount of \$1000, be approved and forwarded to the 2014 budget process (GIC).

EXECUTIVE SUMMARY

The Tenant Advisory Committee as a Volunteer Committee, appointed by Council, has prepared their 2014 Budget request for approval. The Committee is requesting \$1000 to cover monthly meeting expenses, community events and registration costs for workshops and forums for committee members. This budget request is the same as the 2013 Tenant Advisory Committee Budget request.

Alternatives for Consideration – Not Applicable

FINANCIAL / STAFFING / LEGAL IMPLICATIONS

Financial:

The Tennant Advisory Committee (TAC) is requesting approval of \$1000 for 2014. These funds will be used for monthly meeting expenses, community events and registration costs for workshops and forums for members of the Committee.

Staffing:

Community & Emergency Services, Housing Services Division staff will continue to act as staff liaisons to the Tenant Advisory Committee.

Legal:

There are no legal implications to Report CS13049.

HISTORICAL BACKGROUND

The Tenant Advisory Committee (TAC) is a volunteer citizen committee established by Council on May 28, 2003. TAC was established based on discussions with the community in recognition of the unique issues pertaining to tenants that could not be adequately addressed in existing housing forums. TAC informs Council (through the Emergency and Community Services Standing Committee) of issues and/or policies that impact tenants.

The objectives of the Tenant Advisory Committee include:

1. To identify systemic and policy issues facing tenants and provide advice and recommendations to the City regarding these matters.
2. To advocate for and provide recommendations to the City on policy issues affecting tenants that require further action with the municipal, provincial and federal governments.
3. To develop strategies for information dissemination and education to tenants regarding tenant issues including legal rights and obligations of tenants.

POLICY IMPLICATIONS/LEGISLATED REQUIREMENTS

There are no policy implications to Report CS13049.

RELEVANT CONSULTATION

Tenant Advisory Committee members were consulted on November 4, 2013, and concur with the recommendation contained in this report.

ANALYSIS / RATIONALE FOR RECOMMENDATION

The requested budget amount is intended to cover two main sets of expenses:

- 1) Committee's monthly meeting expenses for 2014;
- 2) Supporting community events and registration costs for workshops and forums.

The rationale for the amount is that the Committee would like to develop their knowledge and understanding of broader tenant issues through local special events and workshops which often have a registration fee.

ALTERNATIVES FOR CONSIDERATION

There are no alternatives for Report CS13049.

ALIGNMENT TO THE 2012 – 2015 STRATEGIC PLAN:

Strategic Priority #1

A Prosperous & Healthy Community

WE enhance our image, economy and well-being by demonstrating that Hamilton is a great place to live, work, play and learn.

Strategic Objective

- 1.5 Support the development and implementation of neighbourhood and City wide strategies that will improve the health and well-being of residents.

APPENDICES / SCHEDULES

Appendix A to Report CS13049 - Tenant Advisory Committee 2014 Budget Submission

CITY OF HAMILTON

2014

VOLUNTEER COMMITTEES

BUDGET SUBMISSION

TENANT ADVISORY COMMITTEE

PART A: General Information

VOLUNTEER COMMITTEE MEMBERS:

Connie Bellamy (Chair)	
Andy Cranbury	
John Hawker	
Laura Ryan	
Larry Husack	
Marie Frances Raftis	
Don Britton	

MANDATE:

To provide information, advise recommendations and advocacy regarding residential tenancy issues and policies that would improve the overall well-being of tenants in Hamilton.

PART B: Strategic Planning

STRATEGIC OBJECTIVES:

1. To identify systemic and policy issues facing tenants and provide advice and recommendations to the City regarding these matters.
2. To advocate for and provide recommendations to the City on policy issues affecting tenants that require further action with the municipal, provincial and federal governments.
3. To develop strategies for information dissemination and education to tenants regarding tenant issues including legal rights and obligations of tenants.

ALIGNMENT WITH CORPORATE GOALS:

Please check off which Council approved Strategic Commitments your Volunteer Committee supports			
1) A City of Growth and Opportunity		4) A City Where People Come First	x
2) A Great City in Which to Live	x	5) A City that Spends Wisely and Invests Strategically	
3) A Healthy, Safe and Green City	x	6) A City of Choice for High Performance Public Servants	

PART C: Budget Request

INCIDENTAL COSTS:

Meeting costs (10) – meeting room, refreshments, photocopying, printing, parking, transportation	\$300.00
SUB TOTAL	\$300.00

SPECIAL EVENT/PROJECT COSTS:

Supporting community events that promote information to tenants – meeting room rentals, refreshments, printing, photocopying, transportation costs	\$200.00
Registration costs for community forums/events relating to tenant issues and affordable housing	\$500.00
SUB TOTAL	\$700.00

TOTAL COSTS	\$1000.00
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Funding from Volunteer Committee Reserve (only available to Volunteer Committees with reserve balances)	\$0
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TOTAL 2014 BUDGET REQUEST (net of reserve funding)	\$1000.00
PREVIOUS YEAR (2013) APPROVED BUDGET (2013 Request \$1000.00)	\$1000.00

CERTIFICATION:

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

Representative's Name: **Connie Bellamy, CHAIR**

Signature:

Date:

Telephone # :
