

CITY OF HAMILTON

PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
Economic Development Division

TO: Mayor and Members General Issues Committee	WARD(S) AFFECTED: WARDS 2 and 3
COMMITTEE DATE: January 14, 2013	
SUBJECT/REPORT NO: Barton Village Business Improvement Area (BIA) - Proposed Budget and Schedule of Payment for 2013 (PED13020) (Wards 2 and 3)	
SUBMITTED BY: Tim McCabe General Manager Planning and Economic Development Department	PREPARED BY: Eileen Maloney (905) 546-2632
SIGNATURE: 	

RECOMMENDATIONS:

- (a) That the 2013 Operating Budget for the Barton Village Business Improvement Area (BIA) (attached as Appendix "A" to Report PED13020), in the amount of \$46,630, be approved;
- (b) That the levy portion of the Operating Budget for the Barton Village Business Improvement Area (BIA), in the amount of \$46,630, be approved;
- (c) That the General Manager of Finance and Corporate Services be authorized and directed to prepare the requisite by-law pursuant to Section 208, The Municipal Act, 2001, to levy the 2013 Budget as referenced in recommendation (b) above;

SUBJECT: Barton Village Business Improvement Area (BIA) - Proposed Budget and Schedule of Payment for 2013 (PED13020) (Wards 2 and 3) - Page 2 of 3

(d) That the following schedule of payments for 2013 be approved:

January	\$11,657.50
April	\$11,657.50
July	\$11,657.50
October	\$11,657.50

Note: Assessment appeals may be deducted from the levy payments.

EXECUTIVE SUMMARY

This Report deals with the approval of the 2013 Budget and schedule of payments for the Barton Village Business Improvement Area (BIA).

Alternatives for Consideration – Not Applicable

FINANCIAL / STAFFING / LEGAL IMPLICATIONS (for Recommendation(s) only)

Financial: The amount of \$46,630 is totally levied by the BIA through its members. There is no cost to the City of Hamilton for any part of the Operating Budget.

Staffing: There are no staffing implications.

Legal: The Municipal Act, 2001, Section 205, Sub-section (2) dictates that City Council must approve budgets of BIAs.

HISTORICAL BACKGROUND (Chronology of events)

At its Annual General Meeting held on October 23, 2012, the Barton Village BIA Board of Management presented its proposed budget for 2013. The process followed to adopt the Barton Village BIA's budget was in accordance with the BIA's procedure by-law.

POLICY IMPLICATIONS

Not applicable.

RELEVANT CONSULTATION

Not applicable.

SUBJECT: Barton Village Business Improvement Area (BIA) - Proposed Budget and Schedule of Payment for 2013 (PED13020) (Wards 2 and 3) - Page 3 of 3

ANALYSIS / RATIONALE FOR RECOMMENDATION

(include Performance Measurement/Benchmarking Data, if applicable)

Not applicable.

ALTERNATIVES FOR CONSIDERATION:

(include Financial, Staffing, Legal and Policy Implications and pros and cons for each alternative)

Not applicable.

CORPORATE STRATEGIC PLAN (Linkage to Desired End Results)

Focus Areas: 1. Skilled, Innovative and Respectful Organization, 2. Financial Sustainability, 3. Intergovernmental Relationships, 4. Growing Our Economy, 5. Social Development, 6. Environmental Stewardship, 7. Healthy Community

Growing Our Economy

- ◆ BIA initiatives help retain and attract businesses

Healthy Community

- ◆ BIA members are involved in developing and implementing local solutions

APPENDICES / SCHEDULES

Appendix "A" to Report PED13020– Barton Village Business Improvement Area (BIA) Proposed 2013 Budget.

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**BARTON VILLAGE
BUSINESS IMPROVEMENT AREA (BIA)
PROPOSED 2013 BUDGET**

Marketing & Advertising		
Newsletter (4 issues)	\$ 400	\$ 400
Meetings and Business Development		
Property Excellence Awards	\$ 650	
AGM	\$ 1,200	
BIA meetings	\$ 1,000	
Conferences, Seminars, Workshops	\$ 400	
Consultation Fees	\$ 300	\$ 3,550
Community Events		
Easter Event	\$ 200	
Christmas Activities	\$ 1,000	
Stride for General Hospital	\$ 600	
Various Community Events	\$ 800	\$ 2,600
Beautification		
Flower Planters	\$ 3,900	
Christmas Décor	\$ 3,000	\$ 6,900
Insurance		
General Insurance and Officers and Directors Liability	\$ 1,800	\$ 1,800
Memberships		
Ontario BIA	\$ 175	
Chamber of Commerce	\$ 325	\$ 500
Co-ordination		
Executive Director	\$ 20,000	
Office Rent	\$ 6,000	
Telephone/Internet	\$ 1,000	
Office Supplies	\$ 548	
Website Management	\$ 350	
Accounting Services	\$ 1,500	
Audit	\$ 450	
Bank Charges	\$ 100	
Bad Debt 2%	\$ 932	\$ 30,880
Total Budget		\$ 46,630