

INFORMATION REPORT

TO: Chair and Members Audit, Finance & Administration Committee	WARD(S) AFFECTED: CITY WIDE											
COMMITTEE DATE: February 11, 2013												
SUBJECT/REPORT NO: Freedom of Information Quarterly Report (October 1 to December 31, 2012) (CL12004(c)) (City Wide)												
SUBMITTED BY: Rose Caterini City Clerk Corporate Services, Clerk's Division SIGNATURE:	PREPARED BY: Lisa Barroso x2743											

Council Direction:

In response to direction given by Council in 2004, quarterly reports on Freedom of Information activity are presented to the Audit, Finance & Administration Committee. The intent of these reports is to keep the Committee and Council informed of the types of requests received under the <u>Municipal Freedom of Information and Protection Act</u> and what, if any, exemptions have been applied to municipal records.

Information:

Listed on Appendix "A" attached to Report CL12004(c) are details of the Freedom of Information requests received during the fourth quarter of 2012 from October 1 to December 31. These details include the length of time it took to process each request and the status of the request, noting which exemptions, if any, were applied, as well as the type of request, and the originator of the request, based on the categories of private citizen, business and media. We also include the total of time spent by each city department on Freedom of Information requests for each quarter.

Should Committee and Council wish to address a specific access request identified in this report, the matter would have to be dealt with, in closed session, in accordance with the *Municipal Act* and the City's Procedural By-law.

OUR Vision: To be the best place in Canada to raise a child, promote innovation, engage citizens and provide diverse economic opportunities. OUR Mission: WE provide quality public service that contribute to a healthy, safe and prosperous community, in a sustainable manner. OUR Values: Accountability, Cost Consciousness, Equity, Excellence, Honesty, Innovation, Leadership, Respect and Teamwork

File # T File # P	, Information Requested From	Date Received	Date Completed	No. of Days to Finish	Disposition of Request	Clerk Time (Min.)	City Manager	Community Services	Corporate Services	Emergency Services	HRC	Human Resources	Legal Services	Mayors Office	Planning Economic Development	Public Health	Public Works	Purchasing	Source - Personal, Business, Media
12-002	Planning & Economic Development, Mayor's Office, City Councillors	Jan 3/12			In Progress	347									360				В
12-003	Planning & Economic Development, Corporate Services	Jan 5/12	June 29/12	30	Under Appeal	1143	0	0	15	0	0	0	0	0	30	0	0	0	Р
12-032	Planning & Economic Development, Public Health Services	Mar 15/12			In Progress	181									30				м
12-033	G Community Services	Mar 19/12			In Progress	82		5											В
12-039	Public Health Services, Emergency Services	Apr 4/12	Nov 27/12	30	Parial Disclosure	505	0	0	0	0	0	0	0	0	0	1718	0	0	В
12-045	G Corporate Services	Apr 18/12			In Progress	88													м
12-046	G Corporate Services	Apr 18/12	Apr 30/12	12	Full Disclosure	60	0	0	8	0	0	0	0	0	0	0	0	0	м
12-047	G Corporate Services	Apr 18/12	Apr 30/12	12	Full Disclosure	60	0	0	8	0	0	0	0	0	0	0	0	0	М
12-048	G Corporate Services	Apr 18/12			In Progress	60			8										М
12-083	Planning & Economic Development	July 12/12			In Progress	158									70				В
12-086	B Public Works	July 23/12			In Progress	264													В
12-091	B Public Works	July 30/12			In Progress	222											195		Р
12-092	G City Manager's Office	July 31/12			In Progress	110			11		8		13						Р
12-093	G City Manager's Office	July 31/12			In Progress	11													Р
12-094 G	Planning & Economic Development, City Manager's Office, Council Offices	Aug 10/12			In Progress	819							30		30				Р
12-095	Emergency Services	Aug 13/12			In Progress	47				35					80				Р
12-096	B Public Health Services	Aug 13/12	Oct 15/12	52	Full Disclosure	109	0	0	0	0	0	0	0	0		6	0	0	Р
12-099	Planning & Economic Development	Aug 20/12	Dec 6/12		Parial Disclosure	32	0	0	0	0	0	0	0	0	60	0	0	0	Р
12-101	Planning & Economic Development Legal Services	Aug 24/12			In Progress	112									53				Р
12-103	Planning & Economic Development	Aug 30/12			In Progress	78									77				Р
12-104	B Public Works	Sept 6/12	Oct 16/12	30	Records available directly through Department	146	0	0	0	0	0	0	0	0	0	0	2	0	В
12-105	Planning & Economic Development	Sept 7/12	Oct 17/12	38	Abandoned	95	0	0	0	0	0	0	0	0	35	0	0	0	Р
12-106	Public Works	Sept. 7/12	Oct 18/12	39	Partial Disclosure	118	0	0	0	0	0	0	0	0	0	0	8	0	Р
12-107	Planning & Economic Development	Sept 7/12	Oct 18/12	39	Partial Disclosure	207	0	0	0	0	0	0	0	0	20	0	0	0	Р

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12-108	G Public Works	Sept 17/12	Oct 17/12	30	Abandoned	145	0	0	0	0	0	0	0	0	0	0	45	0	Р
12-109	G Planning & Economic Development	Sept 18/12			In Progress	100									30				Р
12-110	G Planning & Economic Development	Sept 20/12	Oct 18/12	28	Full Disclosure	154	0	0	0	0	0	0	0	0	65	0	0	0	Р
12-111 (G Planning & Economic Development	Sept 25/12	Oct 22/12	27	Partial Disclosure	119	0	0	0	0	0	0	0	0	15	0	0	0	Р
12-112	G Public Works	Oct 1/12	Oct 16/12	15	Records available directly through Department	197	0	0	0	0	0	0	0	0	0	0	3	0	Р
12-113	G Planning & Economic Development	Oct 4/12	Oct 19/12	15	Partial Disclosure	117	0	0	0	0	0	0	0	0	5	0	0	0	В
12-114	G Legal division, Public Works	Oct 10/12			In Progress														Р
12-115	G Planning & Economic Development	Oct 10/12	Dec 11/12	30	Partial Disclosure	521	0	0	9	0	0	0	0	0	88	0	0	0	Р
12-116	G Planning & Economic Development	Oct 11/12	Nov 12/12	30	Full Disclosure	212	0	0	3	0	0	0	0	0	30	0	0	0	Р
12-117		Oct 11/12			In Progress														Р
12-118	B Planning & Economic Development, Public Health Services	Oct 12/12	Nov 12/12	30	Partial Disclosure	389	0	0	0	0	0	0	0	0	34	17	0	0	Р
12-119	G Planning & Economic Development	Oct 12/12			In Progress														Р
12-120	G Planning & Economic Development	Oct 25/12	Nov 2/12	8	Abandoned		0	0	0	0	0	0	0	0	0	0	0	0	Р
12-121 (G City Manager's Office	Oct 30/12	Nov 29/12	29	Complete		0	0	0	0	0	0	0	0	0	0	0	0	М
12-122	B Planning & Economic Development; City Manager's Office	Oct 30/12	Nov 29/12	29	Complete		0	0	0	0	0	0	0	0	0	0	0	0	М
12-123	G Corporate Services	Nov 7/12	Nov 8/12	1	Records available directly through Department and on City web site	66	0	0	10	0	0	0	0	0	0	0	0	0	Ρ
12-124	G Emergency Services	Nov 16/12	Nov 29/12	13	Record available directly through Department	124	0	0	0	7	0	0	0	0	0	0	0	0	в
12-125	G City Manager's Office, Legal Services	Nov 20/12	Dec 19/12	29	Access Denied		0	0	0	0	0	0	0	0	0	0	0	0	М
12-126	G Planning & Economic Development	Nov 21/12	Dec 20/12	29	Partial Disclosure	243	0	0	0	0	0	0	0	0	15	0	0	0	В
12-127	G Planning & Economic Development	Nov 22/12			In Progress														Р
12-128	G Planning & Economic Development	Nov 22/12	Nov 30/12	8	Records available directly through Department	185	0	0	10	0	0	0	0	0	0	0	0	0	Р
12-129	G Planning & Economic Development	Nov 26/12	Dec 3/12	7	No responsive records	112	0	0	0	0	0	0	0	0	11	0	0	0	Р
12-130	G Planning & Economic Development	Nov 29/12			In Progress														В

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12-131	G Public Works	Nov 30/12			In Progress														Р
12-132	G Planning & Economic Development	Dec 4/12			In Progress	34									15				В
12-133	G Community Services	Dec 5/12			In Progress														м
12-134	G Public Health Services	Dec 5/12			In Progress														В
12-135	G Planning & Economic Development	Dec 5/12			In Progress														В
12-136	G Planning & Economic Development	Dec 5/12			In Progress														В
12-137	G Planning & Economic Development	Dec 6/12			In Progress														Р
12-138	G Emergency Services	Dec 7/12			In Progress														Р
12-139	G Planning & Economic Development	Dec 12/12			In Progress	179									40				Р
12-140	Emergeny Services, Planning & Economic Development	Dec 13/12			In Progress														Р
12-141	G City Housing	Dec 14/12	Dec 21/12	7	Transferred to another Institution	94	0	0	0	0	0	0	0	0	0	0	0	0	В
12-142 (G Planning & Economic Development	Dec 14/12			In Progress	32									20				Р
12-143 (Dec 17/12			In Progress														Р
12-144 (City Manager's Office, Planning & Economic Development	Dec 17/12			In Progress														Р
12-145	G Councillor offices, Office of the Mayor	Dec 20/12			In Progress														Р
12-146	G Planning & Economic Development	Dec 20/12			In Progress														Р
11-021 (G Planning & Economic Development	Feb 18/11			In Progress	65									401	45			В
11-026	G Planning & Economic Development	Feb 28/11			In Progress	94									90				В
11-031	G Planning & Economic Development	Mar 11/11			In Progress	292									510				В
11-057	G City Manager, Corporate Services	May 4/11			In Progress	125												90	м
11-061	G Planning & Economic Development	May 18/11			In Progress	87									15				В
11-062	G Planning & Economic Development	May 18/11			In Progress	114									20				В
11-063	G Planning & Economic Development	May 18/11			In Progress	47													В
11-070	G Corporate Services	June 3/11	July 29/11	55	Under Appeal	353	0	0	0	0	0	0	0	0	0	0	0	0	В

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11-072	Public Works, Planning & Economic Development	June 21/11			In Progress	106			35				4				30		В
11-075	G Corporate Services	July 6/11			In Progress	112			30										Р
11-078	G Public Works	July 19/11			In Progress	222											63		В
11-096	G Corporate Services	Aug 23/11			In Progress	243									0		18	87	В
11-102	G Planning & Economic Development	Aug 29/11			In Progress	71									2				Р
11-103	G Corporate Services, Public Works	Aug 29/11			In Progress	525											174		А
11-105	G Corporate Services	Aug 29/11			In Progress	123			135										В
11-106	G Public Works	Aug 30/11			In Progress	150											12		В
11-130	G Public Works	Nov 4/11			In Progress	46													В
11-133	G Emergency Services	Nov 16/11			In Progress	68				270									В
11-136	G Public Works	Nov 22/11			In Progress	46													В
11-137	G Planning & Economic Development	Nov 23/11			In Progress	40													М
11-138	Planning & Economic Development, Corporate Services	Nov 23/11			In Progress	45													М
10-147	G Planning & Economic Development	Dec 22/10			In Progress	87									5				Р
10-148	G Planning & Economic Development	Dec 22/10			In Progress	68									22				Р
09-151	G Corporate Services	Dec 9/09			In Progress	1009							87		85				Р