



Hamilton

**GRANTS SUB-COMMITTEE
REPORT 13-002**

9:30 a.m.

Tuesday, April 9, 2013

Rooms 192/193

Hamilton City Hall

Present: Councillors R. Powers (Chair), L. Ferguson (Vice Chair),
S. Duvall, T. Jackson, B. Johnson and S. Merulla

**THE GRANTS SUB-COMMITTEE PRESENTS REPORT 13-002 AND
RESPECTFULLY RECOMMENDS:**

**1. Community Partnership Program - Police Costs (GRA13004) (City Wide)
(Item 4.2) (Attached hereto as Appendix "A" to Report 13-002)**

That Report GRA13004, respecting the Community Partnership Program Police Costs, be received.

2. Rotary Club of Dundas - 2012 Canada Day Pancake Breakfast (Item 5.1)

That the 2012 grant request from the Rotary Club of Dundas, in the amount of \$1,079, for their 2012 Canada Day Pancake Breakfast to be funded from the Community Partnership Program Reserve Account #112230, be approved.

FOR THE INFORMATION OF COMMITTEE:

(a) CHANGES TO THE AGENDA (Item 1)

The Committee Clerk advised of the following changes to the agenda:

- (i) Added as Item 4.2 – Report GRA13004 respecting the Community Partnership – Police Costs

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- (ii) Added as Item 6.1 – A Notice of Motion respecting the Rotary Club of Dundas' 2012 Canada Pancake Breakfast
- (iii) Added as Item 6.2 – A Notice of Motion respecting Hamilton East Food Bank

The April 9, 2013 agenda for the Grants Sub-Committee were approved, as amended.

(b) DECLARATIONS OF INTEREST (Item 2)

There were none declared.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETINGS (Item 3)

3.1 January 22, 2013

The Minutes of the January 22, 2013 meeting of the Grants Sub-Committee were approved, as presented.

(d) Special Duty Officer Policing Costs and Mitigation (No copy) (Item 4.1)

Deputy Police Chief Ken Leendertse and Superintendent Ken Bond were in attendance to answer questions respecting the costs associated with the use of Special Duty Officers for Event Road Closure Services.

Some of the points noted at the meeting included, but were not limited to, the following:

- o Special Duty Officers are paid time and a half, pursuant to the Union Collective Agreement.
- o Current administration fees for policing services at special events are at 15% of the total cost of the Special Duty Officers.
- o A survey across the Province shows Hamilton to be at the lower end of the spectrum, as it relates to administration fees for Special Duty Officers attending Special Events for Event Road Closure purposes.
- o The annual increase for policing is primarily due to the 3% wage increase.
- o Fees per hour: vehicle - \$35; bicycle - \$21; horse - \$100; and a boat - \$75.

- It was suggested that the City review the number of new festivals that have commenced; the changes in costs that the events may have incurred to determine where the additional costs may have come from (review the event organizers financials); and, the number of organizations that receive ERCS funding through the CPP.
- The Committee was also advised that Hamilton Police Services does have officers that will meet with the individual event organizers to assist them in determining what policing is required for the events and what the options are to assist in reducing costs (i.e. not serving alcohol, use of sidewalks instead of streets, end time of event – 10:00 p.m. versus 1:00 a.m., etc.).

Deputy Chief Leendertse agreed to review the following events, with respect to policing costs as they relate specifically to the *Event Road Closure Services*, and to provide a response at an upcoming Grants Sub-Committee meeting:

- (i) All Santa Claus Parades
- (ii) Winona Peach Festival
- (iii) Festival of Friends (Ancaster)
- (iv) Ancaster Heritage Days (Parade & Fireworks)

Hamilton Police Service was also requested to investigate the feasibility of creating a formula and implementing a tiered system for determining the number of officers required for different levels of events. Example: High Risk versus Low Risk events, peak hours versus off peak hours (i.e. Winona Peach Festival) and provide a response to an upcoming Grants Sub-committee.

(e) Event Road Closure Services (Item 5.3)

Staff was directed to review, with the General Manager of Public Works, the reasons why the Event Road Closure Services (ERCS) were downloaded to the Community Partnership Program (CPP) applicants and determine to the feasibility of amending the CPP Guidelines and Policy to return those services to the Public Works Department for processing, and report back to the Grants Sub-committee.

(f) Rotary Club of Dundas - 2012 Canada Day Pancake Breakfast (Item 6.1)

Councillor Powers introduced the following Notice of Motion:

That the 2012 grant request from the Rotary Club of Dundas, in the amount of \$1,079, for their 2012 Canada Day Pancake Breakfast to be funded from the Community Partnership Program Reserve Account #112230, be approved.

The Rules of Order were waived to allow for the introduction of a motion respecting the Rotary Club of Dundas - 2012 Canada Day Pancake Breakfast.

(g) Hamilton East Food Bank (Item 6.2)

Councillor S. Merulla introduced the following Notice of Motion:

WHEREAS Councillor Chad Collins has been working with dozens of Ward 5 residents to open a new food bank in the Eastgate and Riverdale Neighbourhoods;

AND WHEREAS there is currently only one part-time food bank servicing the lower East End, which is open 3 hours per day, 2 days per week;

AND WHEREAS the small facility is operated by St. Matthews House out of the former St. Helen's School at 785 Britannia Avenue, Hamilton; and, is the only facility servicing the lower city residents between Wentworth Street and Stoney Creek Food Bank in Winona;

AND WHEREAS in consultation with the Service Provider, it is estimated that an annual operating budget of approximately \$40,000 will be required as well as one-time capital costs of \$60,000;

AND WHEREAS Councillor Chad Collins had committed to making a capital contribution to the partnership, utilizing the Ward 5 2013 Area Rating funds to cover the fit up of the new facility as well as the possible purchase of a vehicle for deliveries;

THEREFORE BE IT RESOLVED:

- (a) That the request for funding, through the Community Partnership Program in the amount of \$15,000, to offset a portion of the operating costs for a new Hamilton East Food Bank through the end of the 2013 calendar year, be approved; contingent upon the Ward 5 Councillor providing the required 2013 application and associated documents to the Coordinator of the Community Partnership Program for review/rating of a Community Partnership Program application.

- (b) That the Ward 5 Councillor be directed to ensure that the required 2014 application and associated documents be forwarded as soon as possible to the Coordinator of the Community Partnership Program for consideration by the Grants Sub-committee.

(h) ADJOURNMENT (Item 8)

There being no further business, the Grants Sub-Committee adjourned at 10:25 a.m.

Respectfully submitted,

Councillor R. Powers
Chair, Grants Sub-Committee

Stephanie Paparella
Legislative Coordinator
Office of the City Clerk



Hamilton

INFORMATION REPORT

TO: Chair and Members Grants Sub-Committee	WARD(S) AFFECTED: CITY WIDE
COMMITTEE DATE: April 9, 2013	
SUBJECT/REPORT NO: Community Partnership Program (CPP) - Police Costs (City Wide) (GRA13004)	
SUBMITTED BY: Mike Zegarac Acting General Manager, Finance & Corporate Services	PREPARED BY: Monique Garwood 905-546-2424 ext 3991 Rosanna Melatti 905-545-2424 ext 4524
SIGNATURE:	

Council Direction:

N/A

Information:

The purpose of the Community Partnership Program is to provide limited financial assistance to community groups and organizations who are engaged in programs and activities within the City of Hamilton designed to achieve the self-fulfilment of individuals and the general well-being of the community.

The City of Hamilton's Community Partnership Grant Program (CPP) includes Event Road Closure Service funding (ERCS) to assist event organizers in covering costs associated with full or partial road closures during events as deemed necessary by Hamilton Police Services to ensure public safety. The ERCS funding only covers costs of police officers managing the road closures (e.g. directing traffic, managing closed intersections and any traffic related problems based on the road closure approved by the City). ERCS does not fund paid duty officers to manage event safety (e.g. officers required to manage crowd control or alcohol-related activities).

Applications are accepted from incorporated non-profit organizations hosting events on

City of Hamilton roads and from for-profit organizations operating an event on City of Hamilton roads in benefit of a local registered charity.

The Grants Administrator receives and records all applications for Event Road Closure Services and distributes them to the Supervisor of Special Events and the Special Events Advisory Team (SEAT). The SEAT committee, which is made up of designates from City Departments and Divisions, determines the services required and evaluates and estimates the cost for the services by January 31st of the event year.

Each year, the Grants Sub-Committee allocates the Council approved budget for the Community Partnership Program. The overall budget for Event Road Closure Services is included in this program. During the approval process, staff presents the estimated costing for the Event Road Closure Services to the Grants Sub-Committee.

In accordance with Provincial Legislation "Book 7", the Hamilton Police Service will provide as necessary, officers for safety within and surrounding a road closure. The number of officers and the intersections to be policed are determined by the Special Event Coordinator for the Hamilton Police Service.

Within the Community Partnership Program, the budget allocation for Event Road Closure Services was intended to cover the costs of Transit, Fire, Traffic, Roads & Police services costs to qualifying groups.

Historically, these service costs have been more than approved budget. Any additional Event Road Closure Services (ERCS) billings from year to year were approved and funded from the remaining Community Partnership Program Surpluses.

Since 2008, there has been a gradual transition of these grants from ERCS to cash (in lieu of services), to qualifying groups that are required to apply annually.

We are now at the final leg of the transition for Police costs, and remaining budget of \$263,971.

5 year history of Police costs

	Actual
2012	\$325,965
2011	\$319,119
2010	\$304,277
2009	\$269,272
2008	\$245,218