

MINUTES

SWMMP Steering Committee Meeting #10-11
Hamilton City Hall, 71 Main Street West
Room 533
Wednesday December 14, 2011
11:00 a.m. to 12:30 p.m.

Present:

Councillor Maria Pearson
Councillor Russ Powers
Beth Goodger, Senior Director, Operations & Waste Management Division
Craig Murdoch, Director of Environmental Services
Jennifer DiDomenico, Manager Policy and Programs
Adam Watson, Program Analyst
Peter Hutton, Waste Reduction Task Force

Regrets:

Councillor Judi Partridge
Bryan Shynal, Director of Operations
Pat Parker, Director of Support Services

1. Adoption of Agenda

Moved by Councillor Powers, seconded by Councillor Pearson:

That the agenda be approved.

CARRIED

2. Approval of Minutes of Previous Meeting on November 10, 2011

Moved by Councillor Powers, seconded by Councillor Pearson:

That the minutes be approved as presented.

CARRIED

3. Business arising from the minutes

It was agreed that there was no business arising from the minutes.

4. Solid Waste Management Master Plan Review Update

Staff provided an update on the current status of the Solid Waste Management Master Plan Review. The System Options Review has been completed and a draft information report has been prepared that will be coming forward to the January 16 Public Works Committee meeting. The preferred System Option was described and some projected costs and diversion rates were outlined as well as landfill life extension.

Staff distributed an overview document on the SWMMP Review Directions and explained that this document has been distributed out to the public through the project website and distribution list.

Staff provided information on presentations at the Ancaster & Flamborough Community Council meetings that took place last week. It was noted that good quality discussion took place. The

discussion at the WRTF meeting also went well and some discussion took place on the feedback that was provided back to staff at that meeting.

Councillor Powers inquired as to when discussion will take place on the planning of an alternative disposal technology facility. Staff indicated that this will be a part of the next five year review of the SWMMP.

Councillor Powers gave information on a meeting he had with an individual who operates a company that converts waste plastic to a diesel fuel substitute that is being utilized by the public transit fleet in Niagara County, New York.

Peter Hutton commented on the WRTF position on the current status of the SWMMP Review and they are supportive of the five year period that will be recommended before any commitments are made on deciding on an alternative disposal technology.

Staff commented that an additional time period is being made available to allow for greater review and additional consultation on the SWMMP Report document.

5. Upcoming Reports

5.1 Collection System Procurement Process

Staff provided an update on the Collection System Review and reporting to PW Committee on January 16. Staff will be conducting one-on-one meetings with Councillors to provide background information. Staff provided a draft outline of the planned presentation to the attendees. Staff outlined the technical evaluation results of the different submissions in the RFP process, and the internal staff submission. Staff will outline the price submission and final evaluation process with Steering Committee at the meeting in January prior to the January 16 PW Committee meeting. Staff highlighted the elements of the report coming forward that will include the various economic, environmental and social considerations that were a part of the evaluation process for the waste collection system as well as information on all of the other considerations and potential implications for other aspects of the waste management system.

Staff indicated that meetings have taken place with Procurement staff and with the unsuccessful proponents to fully explain the reasons for projects not receiving a passing score.

6. Waste Reduction Task Force Update

Peter Hutton provided an update on the WRTF discussions related to the SWMMP Review and the Collection System Review. It was noted that the WRTF will be preparing a presentation as a delegation to the PW Committee meeting on January 16.

Draft Motion Regarding Structure

Peter outlined the rationale and basis for the proposed motion on the future structure of the WRTF following the completion of the SWMMP Review. It was stated that many of the existing members are staying on the TF until the end of the review and then don't plan to continue, and there are a smaller number of existing members who wish to continue after the review.

Staff provided some background about the basis for the creation of the WRTF from the 2001 SWMMP process, and informed Councillors that they could request staff to review and report back on different consultation models to maintain a forum for consultation for both the Steering Committee and the WRTF.

Councillor Powers asked for clarification on the WRTF proposed motion and the other information provided by staff. Clarification was provided on the intent of the motion and what the WRTF position is on a future committee structure.

Staff put forward various ideas on how a new consultation model could be structured.

Councillor Powers further clarified the WRTF proposed motion - the existing committee would be disbanded at end of SWMMP Review, and a suggestion for a different model is being put forward. Staff made an additional suggestion that this committee structure be reviewed by staff to allow for other options to be considered. Peter accepted this suggestion and noted that he just wants to ensure the existing WRTF members are a part of the discussion on the final structure.

Council Powers requested that this matter be deferred until January when further review of the options can be considered by all parties. Other existing City committees were discussed that have different structures. It was moved that the information be received and sent for discussion at the January meeting.

Moved by Councillor Powers, seconded by Councillor Pearson

CARRIED

7. Federal/Provincial Legislation and Regulations Update

Staff provided an update on the MHSW program. Staff indicated that a provincial requirement is in place that all parties have to sign on to the new phase of the program, however significant issues are still unresolved making it difficult for municipalities to sign the contracts. The City of Hamilton has joined several other municipal organizations to lobby the Province to ensure this program is operated more effectively.

Councillor Powers provided some information on AMO's position on the issue and provided the opinions of some other Ontario municipalities and their approach to addressing the problems with this program. Discussion took place on the potential for staff to come forward with a Council motion to continue pressuring the Province to improve this program. Councillor Pearson commented that if a motion is required it should come forward sooner to Council. Staff suggested that this information be provided in the Budget Exception Year End Report. It was also requested that a motion be prepared to allow staff to act solely to decide on this without requiring Council approval. The decision was made to prepare a notice of motion for tonight's (December 14th) Council meeting. Plans were confirmed to bring the motion forward and to have Councillor Pearson be provided with the motion and the background information by staff prior to the meeting.

8. Operations Update

8.1 Community Outreach

Councillors requested a monthly list of the Gold Box winners in each ward be provided to them. Staff will follow up.

Discussion took place on the previous request for gold box winner information to be provided to Councillors. Staff provided what information is currently tracked by staff and it was decided that staff will inform councillors on how many gold boxes were awarded in their ward over each month. Staff will follow up.

Staff provided information on the planning for the 2012 calendar insert and the opportunities for Councillor review and input. Staff suggested that any existing edits be sent through to Pat Parker to get them included in the review process.

8.2 Disposal Activities

Staff gave an update on recycling commodity prices indicating that they have returned to normal levels.

Information was provided on the MRF processing contract extension. The Contract is being revised and will be sent to Canada Fibres for signing prior to April. Discussion took place on the end of the contract with the current recycling broker REMM who will not be marketing recycling materials under the new contract. Following Council's approval of the new arrangement, an explanation was provided to REMM on the rationale for this change.

8.3 Collections Activities

No updates were provided under this item.

9. Outstanding Action Items

No business was brought up under this item.

10. Other Business

Staff provided information on the 2012 Council-directed program enhancements, specifically the implementation of a commercial organics diversion program. Staff outlined the proposed implementation plan.

A motion was made to receive all presentations from the meeting.

Moved by Councillor Powers, seconded by Councillor Pearson

CARRIED

There being no further business the meeting adjourned at 12:25 pm.

Moved by Councillor Powers, seconded by Councillor Pearson

CARRIED

11. Next Meeting: Wednesday, January 11th, 2012, 10:00-12:00 PM, Hamilton City Hall, 71 Main St W, Room TBD

Distribution List:

SWMMP Steering Committee Members

Gerry Davis, General Manager, Public Works

Beth Goodger, Senior Director, Operations and Waste Management Division

Pat Parker, Director of Support Services, Operations and Waste Management Division

Craig Murdoch, Director of Environmental Services, Operations and Waste Management Division

Bryan Shynal, Director of Operations, Operations and Waste Management Division

Jennifer DiDomenico, Manager of Policy and Programs, Operations and Waste Management Division

Jim Sweetman, Waste Reduction Task Force