



INFORMATION REPORT

TO: Chair and Members Audit, Finance & Administration Committee	WARD(S) AFFECTED: CITY WIDE
COMMITTEE DATE: May 13, 2013	
SUBJECT/REPORT NO: Freedom of Information Quarterly Report (January 1 to March 31, 2013) (CL13001) (City Wide)	
SUBMITTED BY: Rose Caterini City Clerk Corporate Services, Clerk's Division	PREPARED BY: Lisa Barroso 905 546-2424 x2743
SIGNATURE:	

Council Direction:

In response to direction given by Council in 2004, quarterly reports on Freedom of Information activity are presented to the Audit, Finance & Administration Committee. The intent of these reports is to keep the Committee and Council informed of the types of requests received under the Municipal Freedom of Information and Protection Act and what, if any, exemptions have been applied to municipal records.

Information:

Listed on Appendix "A" attached to Report CL13001 are details of the Freedom of Information requests received during the first quarter of 2013 from January 1 to March 31. These details include the length of time it took to process each request and the status of the request, noting which exemptions, if any, were applied, as well as the type of request, and the originator of the request, based on the categories of private citizen, business and media. We also include the total of time spent by each city department on Freedom of Information requests for each quarter.

Should Committee and Council wish to address a specific access request identified in this report, the matter would have to be dealt with, in closed session, in accordance with the Municipal Act and the City's Procedural By-law.

**Access Requests Received Under the Municipal Freedom of Information and Protection of Privacy Act
for January 1, 2013 to March 31, 2013**

File #	Type	Information Requested From	Date Received	Date Completed	No. of Days to Finish	Disposition of Request	Clerk Time (Min.)	City Manager	Community Services	Corporate Services	Emergency Services	HRC	Human Resources	Legal Services	Mayor's Office	Planning Economic Development	Public Health	Public Works	Purchasing	Source - Personal, Business, Media
11-106	G	Public Works	Aug 30/11			In Progress	150											12		B
11-130	G	Public Works	Nov 4/11			In Progress	46													B
11-133	G	Emergency Services	Nov 16/11			In Progress	68				270									B
11-136	G	Public Works	Nov 22/11			In Progress	46													B
11-137	G	Planning & Economic Development	Nov 23/11			In Progress	40													M
11-138	G	Planning & Economic Development, Corporate Services	Nov 23/11			In Progress	45													M
10-147	G	Planning & Economic Development	Dec 22/10			In Progress	87									5				P
10-148	G	Planning & Economic Development	Dec 22/10			In Progress	68									22				P
09-151	G	Corporate Services	Dec 9/09			In Progress	1009							87		85				P