



**CITY OF HAMILTON**

**PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT**  
**Downtown and Community Renewal Division**

<b>TO:</b> Mayor and Members General Issues Committee	<b>WARD(S) AFFECTED:</b> WARD 1
<b>COMMITTEE DATE:</b> February 14, 2011	
<b>SUBJECT/REPORT NO:</b> Locke Street Business Improvement Area (B.I.A.) - Proposed Budget and Schedule of Payment for 2011 (PED11033) (Ward 1)	
<b>SUBMITTED BY:</b> Tim McCabe General Manager Planning and Economic Development Department	<b>PREPARED BY:</b> Eileen Maloney 905-546-2632
<b>SIGNATURE:</b>	

**RECOMMENDATION:**

- a) That the 2011 operating budget for the Locke Street B.I.A. (attached as Appendix 'A' to Report PED11033) be approved in the amount of \$10,250.00.
- b) That the General Manager of Finance and Corporate Services be hereby authorized and directed to prepare the requisite by-law pursuant to Section 208, The Municipal Act, 2001, to levy the 2011 budget as referenced in sub-section (a) above.
- c) That the following schedule of payments for 2011 be approved:

February	\$2,562.50
April	\$2,562.50
July	\$2,562.50
October	\$2,562.50

Assessment appeals may be deducted from the levy payments.

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**EXECUTIVE SUMMARY**

This Report deals with the approval of the 2011 budget and schedule of payments for the Locke Street B.I.A.

“Alternatives for Considerations – Not Applicable”

**FINANCIAL / STAFFING / LEGAL IMPLICATIONS (for Recommendation(s) only)**

**Financial:** The \$10,250.00 is totally levied by the B.I.A. through its members. There is no cost to the City of Hamilton for any part of the operating budget.

**Staffing:** There are no staffing implications.

**Legal:** The Municipal Act, 2001, Section 205, Sub-section (2) dictates that City Council must approve budgets of B.I.A.s.

**HISTORICAL BACKGROUND (Chronology of events)**

At its Annual General Meeting held on January 18, 2011, the Locke Street B.I.A.’s Board of Management presented its proposed budget for 2011. The process followed to adopt the Locke Street B.I.A.’s budget was in accordance with the B.I.A.’s procedure by-law.

**POLICY IMPLICATIONS**

Not applicable.

**RELEVANT CONSULTATION**

Not applicable.

**ANALYSIS / RATIONALE FOR RECOMMENDATION**

(include Performance Measurement/Benchmarking Data, if applicable)

Not applicable.

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**ALTERNATIVES FOR CONSIDERATION:**

(include Financial, Staffing, Legal and Policy Implications and pros and cons for each alternative)

Not applicable.

**CORPORATE STRATEGIC PLAN (Linkage to Desired End Results)**

Focus Areas: 1. Skilled, Innovative and Respectful Organization, 2. Financial Sustainability, 3. Intergovernmental Relationships, 4. Growing Our Economy, 5. Social Development, 6. Environmental Stewardship, 7. Healthy Community

***Growing Our Economy***

- ◆ B.I.A. initiatives help retain and attract businesses

***Healthy Community***

- ◆ B.I.A. members are involved in developing and implementing local solutions

**APPENDICES / SCHEDULES**

Appendix 'A' to Report PED11033 – Proposed 2011 Budget.

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APPENDIX 'A' TO REPORT PED11033

**LOCKE STREET  
BUSINESS IMPROVEMENT AREA (B.I.A.)  
PROPOSED 2011 BUDGET**

Office Supplies	\$ 250
Insurance	\$ 2,000
Auditor	\$ 500
Contingency	\$ 1,000
Marketing	\$ 6,000
Special Events	\$ 500
<b>TOTAL BUDGET</b>	<b>\$10,250</b>