

**CITY OF HAMILTON**

**CORPORATE SERVICES DEPARTMENT**  
**Financial Planning & Policy Division**  
**Investments Section**

<b>TO:</b> Chair and Members Audit, Finance and Administration Committee	<b>WARD(S) AFFECTED:</b> CITY WIDE
<b>COMMITTEE DATE:</b> February 2, 2011	
<b>SUBJECT/REPORT NO:</b> Reserve/Revenue Funds and Trust Accounts Statement of Investment Policies and Procedures Review (FCS11008) (City Wide)	
<b>SUBMITTED BY:</b> Roberto Rossini General Manager Finance & Corporate Services Department	<b>PREPARED BY:</b> Gerald T. Boychuk 905-546-4321 Rosaria Morelli 905-546-2424 Ext. 1390
<b>SIGNATURE:</b>	

**RECOMMENDATION**

That Report FCS11008, respecting Reserve/Revenue Funds and Trust Accounts Statement of Investment Policies and Procedures Review, be received.

**EXECUTIVE SUMMARY**

The “Statement of Investment Policies and Procedures” City of Hamilton – Reserve/Revenue Funds and Trust Accounts (the “Policy”) has been reviewed, as required under Section 1.10 of the Policy. No changes are recommended to the Policy.

**FINANCIAL / STAFFING / LEGAL IMPLICATIONS** (for Recommendation(s) only)

Financial: There are no financial implications.

Staffing: There are no staffing implications.

Legal: There are no legal implications.

**HISTORICAL BACKGROUND** (Chronology of events)

In the previous review in 2009 (report FCS09110), the City's Policy was amended (and subsequently approved) to reflect changes to the Municipal Act, which took effect in 2009.

Section 1.10 of the Policy requires that the Policy be formally reviewed at least once in every calendar year.

City Investment staff and City in-house legal counsel have reviewed the Policy and do not recommend any changes. City Investment staff have contacted the Ontario Ministry of Municipal Affairs and Housing and have confirmed no changes in 2010 to the Municipal Act that would impact the Policy.

**POLICY IMPLICATIONS**

Reserve/Revenue and Trust Accounts Investment Policy

**RELEVANT CONSULTATION**

Legal Services in the City Manager's Office at the City of Hamilton confirmed there were no changes to municipal legislation impacting the Policy.

The Policy Supervisor in the Municipal Finance Policy Branch at the Ministry of Municipal Affairs and Housing (Province of Ontario) was contacted and confirmed there were no changes to the Municipal Act in regards to investments in 2010.

**ANALYSIS / RATIONALE FOR RECOMMENDATION**

(include Performance Measurement/Benchmarking Data, if applicable)

The Policy has been reviewed as required under Section 1.10 of the Policy. Both Investment staff and City in-house legal counsel have reviewed the Policy and recommend no changes. Since the last review in November 2009, there have been no changes to municipal legislation impacting the Policy.

**ALTERNATIVES FOR CONSIDERATION**

(include Financial, Staffing, Legal and Policy Implications and pros and cons for each alternative)

Not applicable.

**CORPORATE STRATEGIC PLAN (Linkage to Desired End Results)**

Focus Areas: 1. Skilled, Innovative and Respectful Organization, 2. Financial Sustainability, 3. Intergovernmental Relationships, 4. Growing Our Economy, 5. Social Development, 6. Environmental Stewardship, 7. Healthy Community

***Skilled, Innovative & Respectful Organization***

- ◆ A culture of excellence

***Financial Sustainability***

- ◆ Financially Sustainable City by 2020

***Intergovernmental Relationships***

- ◆ Maintain effective relationships with other public agencies

***Growing Our Economy***

- ◆ Competitive business environment

***Social Development***

- ◆ Everyone has a home they can afford that is well maintained and safe

***Environmental Stewardship***

- ◆ Natural resources are protected and enhanced

***Healthy Community***

- ◆ Plan and manage the built environment