



CITY OF HAMILTON

CORPORATE SERVICES DEPARTMENT
Customer Service, Access & Equity Division

TO: Chair and Members Audit, Finance and Administration Committee	WARD(S) AFFECTED: CITY WIDE
COMMITTEE DATE: February 17, 2011	
SUBJECT/REPORT NO: 2011 Budget Requests - Volunteer Advisory Committees (FCS11016) (City Wide)	
SUBMITTED BY: Roberto Rossini General Manager Finance & Corporate Services Department	PREPARED BY: Jane Lee, 905 546-2424 Ext. 2654
SIGNATURE:	

RECOMMENDATION

- (a) That the 2011 Volunteer Advisory Committee base budget submissions be approved as follows:
 - (i) Advisory Committee on Immigrants & Refugees in the amount of \$3,500;
 - (ii) Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Advisory Committee in the amount of \$3,890;
 - (iii) Hamilton Aboriginal Advisory Committee in the amount of \$3,500;
 - (iv) Hamilton Mundialization Committee in the amount of \$5,890;
 - (v) Hamilton Status of Women Committee in the amount of \$3,500;
 - (vi) Committee Against Racism in the amount of \$3,890;

- (b) That, in addition to the base funding request for the Hamilton Status of Women Committee, one-time funding in the amount of \$5,000 be approved from the Volunteer Committee Reserve (Account No. 58300-112212).

**SUBJECT: 2011 Budget Requests - Volunteer Advisory Committees (FCS11016)
(City Wide) - Page 2 of 4**

EXECUTIVE SUMMARY

In accordance with the process for submission of budgets for the Volunteer Advisory Committees, the Corporate Services Volunteer Advisory Committee budgets for 2011 in the amount of \$24,170 are being submitted with the recommendation that they be approved, as the budget requests are either in the same amounts as 2010 approved budget or funds are available for the increases from existing Volunteer Committee reserves.

FINANCIAL / STAFFING / LEGAL IMPLICATIONS (for Recommendation(s) only)

Financial: The base budget requested for 2011 for six (6) of the advisory committees is the same as the budget requested and approved for 2010. The Hamilton Status of Women Committee are requesting the use of \$5,000 from the Volunteer Committee Reserve.

Staffing: N/A

Legal: N/A

HISTORICAL BACKGROUND (Chronology of events)

At their September and October meetings, the Corporate Services Volunteer Advisory Committees gave consideration to their budget needs for 2011. Their budget submissions are attached (refer to Appendices A to F to Report FCS11016) as approved. The budgets for the Advisory Committees include both incidental costs to support the committees, as well as, additional costs for specific events, programs and initiatives. The following is a summary of the requests and detailed requests are attached as Appendices A to F to Report FCS11016.

	2010 Approved	2011 Base	2011 Increase	2011 Request
Advisory Committee on Immigrants & Refugees (Appendix A)	\$3,500	\$3,500	-	\$3,500
Lesbian, Gay, Bisexual, Transgender and Queer Advisory Committee (Appendix B)	\$3,890	\$3,890	-	\$3,890
Hamilton Aboriginal Advisory Committee (Appendix C)	\$3,500	\$3,500		\$3,500
Hamilton Mundialization Committee (includes Kids for Kaga) (Appendix D)	\$5,890	\$5,890	-	\$5,890
Hamilton Status of Women Committee (Appendix E)	\$3,500	\$3,500	-	\$3,500
Committee Against Racism (Appendix F)	\$3,890	\$3,890	-	\$3,890
Total:	\$24,170	\$24,170		\$24,170

POLICY IMPLICATIONS

The Volunteer Advisory Committees are able to put surplus funds from one year into a reserve, for future purposes, and request the use of those funds in future years for specific purposes. This possibility gives the committees the chance to plan ahead to undertake specific projects or initiatives, in future years, while minimizing increases in their budgets. Several of the committees have not yet determined all of their activities for 2011. The Hamilton Status of Women Committee is requesting one-time funding from the Volunteer Committee Reserve in the amount of \$5,000. Should additional funding for any of the Advisory Committees be required in 2011 and be available in the volunteer committee reserves, requests for reserve funding will be made at the appropriate time.

RELEVANT CONSULTATION

Each of the Committees discussed their budget submissions at their September and/or October meetings.

ANALYSIS / RATIONALE FOR RECOMMENDATION

The recommendation will provide funding of the operations of the Advisory Committees, so that they are able to continue to fulfil their terms of reference. The committees are not asking for increased base budgets. The Hamilton Status of Women Committee have requested approval for the use of \$5,000 from their reserve fund, for the purpose of continuing outreach and co-sponsorship of women's events with community partners such as the Muslim Women's Event, Take Back the Night and International Women's Day event. The Hamilton Status of Women Committee supports these events, with a focus on involving women of diverse background in the planning for and attendance at these events. They have at least \$9,457 in the reserve (2010 prior to year end balance).

ALTERNATIVES FOR CONSIDERATION

The alternative would be not to fund the operations of the Advisory Committees. This is not recommended as they provide linkages to the community, as well as valuable service and advice to the City, both Council and staff. They assist also in bringing voices to our deliberations that might otherwise not be heard.

CORPORATE STRATEGIC PLAN (Linkage to Desired End Results)

Focus Areas: 1. Skilled, Innovative and Respectful Organization, 2. Financial Sustainability,
3. Intergovernmental Relationships, 4. Growing Our Economy, 5. Social Development,
6. Environmental Stewardship, 7. Healthy Community

Social Development

- ◆ Residents in need have access to adequate support services

Healthy Community

- ◆ An engaged Citizenry

APPENDICES / SCHEDULES

Appendix A to report FCS11016 – Advisory Committee on Immigrants & Refugees

Appendix B to report FCS11016 – Lesbian, Gay, Bisexual, Transgender and Queer
Advisory Committee

Appendix C to report FCS11016 – Hamilton Aboriginal Advisory Committee

Appendix D to report FCS11016 – Hamilton Mundialization Committee (includes Kids
for Kaga)

Appendix E to report FCS11016 – Hamilton Status of Women Committee

Appendix F to report FCS11016 – Committee Against Racism

CITY OF HAMILTON

2011

VOLUNTEER COMMITTEES

BUDGET SUBMISSION

ADVISORY COMMITTEE ON IMMIGRANTS & REFUGEES

PART A: General Information

VOLUNTEER COMMITTEE MEMBERS:

Liban Abdi	Ehlam Agok	Aspy S. Ayrton
Jaswinder Singh Bedi	Carolann Fernandes	Amarnath S. Gill
Monique Hoeflaak	David Hosten, Chair	Ismail Ibrahim
Sumaira Khurshid	Suhreta Kovac	Rabelai Makwarela
Sipiwe Mapfumo	Aisha Minhas	Samia Qadims
Arvind Sahay	Samer Salman	Nasir Sarwar
Jitendra Shukla	Nirmala Thomas	Minh Ly Trinh

MANDATE:

Makes recommendations to City Council and staff about policies, procedures and guidelines, which address the needs and concerns of people who are immigrants or refugees.

PART B: Strategic Planning

STRATEGIC OBJECTIVES:

To ensure coordination and information sharing about immigrant and refugee issues throughout the City government.

To complement and collaborate with the work of the City of Hamilton's Committee Against Racis wherever possible.

To liaise with community agencies and committees to encourage a more coordinated and responsive community services network of services dealing with multicultural issues.

To ensure the right of access for immigrants and refugees to City of Hamilton programs, services and facilities.

To provide a forum where immigrants, refugees, service providers and the broader community can express concerns, share information and recommend improvements to service levels for immigrants and refugees.

ALIGNMENT WITH CORPORATE GOALS:

Please check off which Council approved Strategic Commitments your Volunteer Committee supports			
1) A City of Growth and Opportunity	X	4) A City Where People Come First	X
2) A Great City in Which to Live	X	5) A City that Spends Wisely and Invests Strategically	X
3) A Healthy, Safe and Green City	X	6) A City of Choice for High Performance Public Servants	

PART C: Budget Request

INCIDENTAL COSTS:

Meeting expenses (copying, postage, refreshments, advertising)	\$ 1,500.00
SUB TOTAL	\$ 1,500.00

SPECIAL EVENT/PROJECT COSTS:

To be determined	\$ 2,000.00
SUB TOTAL	\$ 2,000.00

TOTAL COSTS	\$ 3,500.00
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Funding from Volunteer Committee Reserve (only available to Volunteer Committees with reserve balances)	\$ -
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TOTAL 2011 BUDGET REQUEST (net of reserve funding)	\$ 3,500.00
PREVIOUS YEAR (2010) APPROVED BUDGET (2010 Request \$)	\$ 3,500.00

CERTIFICATION:

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

Representative's Name: David Hosten

Signature: _____

Date: _____

Telephone # : _____

CITY OF HAMILTON

2011

VOLUNTEER COMMITTEES

BUDGET SUBMISSION

**LESBIAN, GAY, BISEXUAL, TRANSGENDER AND QUEER
(LGBTQ) ADVISORY COMMITTEE**

PART A: General Information

VOLUNTEER COMMITTEE MEMBERS:

Simon Lebrun, Chair	Lyla Miklos
Debbie Wooldrige	Deirdre Pike
Jae Adams	Deirdre Dixon

MANDATE:

The LGBTQ Advisory Committee for the City of Hamilton exists to eliminate barriers experienced by LGBTQ communities by giving voice to the perspectives of LGBTQ individuals and evaluating the City on its related efforts. The Committee does this by making recommendations to Council and staff in order that the City of Hamilton will excel in providing services to and interfacing with members of the LGBTQ communities.

PART B: Strategic Planning

STRATEGIC OBJECTIVES:

- Provide opportunities for members of Hamilton’s diverse LGBTQ communities to share stories, impart information, raise concerns, and recommend changes as they relate to the way the City develops bylaws, policies, programs, and services that impact LGBTQ communities.
- Provide advice and recommendations to City Council and staff with respect to the implementation of bylaws, policies, programs, and services that impact LGBTQ communities.
- Educate and increases the awareness and understanding of City Council and staff on issues that impact LGBTQ communities
- Facilitate access to accurate information about LGBTQ communities, including up-to-date list of LGBTQ-positive spaces, programs, resources and organizations.
- Acknowledge and respect the diversity of Hamilton’s LGBTQ communities, including those voices not represented at the Committee table, with respect to gender identity, sexual orientation, age, ability, ethno-cultural background, and socio-economic status.
- Review the progress and measure of success of the Committee and its activities on a regular basis.

ALIGNMENT WITH CORPORATE GOALS:

Please check off which Council approved Strategic Commitments your Volunteer Committee supports			
1) A City of Growth and Opportunity	X	4) A City Where People Come First	X
2) A Great City in Which to Live	X	5) A City that Spends Wisely and Invests Strategically	
3) A Healthy, Safe and Green City	X	6) A City of Choice for High Performance Public Servants	

PART C: Budget Request

INCIDENTAL COSTS:

Photocopying, postage, meeting refreshments	\$ 1,500.00
SUB TOTAL	\$ 1,500.00

SPECIAL EVENT/PROJECT COSTS:

Partnership in development & sharing of community resources & information Social marketing re positive spaces, including materials, focus groups, awareness, etc. Partner with community groups for awareness campaigns and to sponsor significant events in the LGBTQ community . Outreach to community re Needs Assessment. To be determined.	\$ 2,390.00
SUB TOTAL	\$ 2,390.00

TOTAL COSTS	\$ 3,890.00
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Funding from Volunteer Committee Reserve (only available to Volunteer Committees with reserve balances)	\$ -
TOTAL 2011 BUDGET REQUEST (net of reserve funding)	\$ 3,890.00
PREVIOUS YEAR (2010) APPROVED BUDGET (2010 Request \$)	\$ 3,890.00

CERTIFICATION:

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Representative's Name: Simon Lebrun

Signature: _____

Date: _____

Telephone # : _____

CITY OF HAMILTON

2011

VOLUNTEER COMMITTEES

BUDGET SUBMISSION

HAMILTON ABORIGINAL ADVISORY COMMITTEE

PART A: General Information

VOLUNTEER COMMITTEE MEMBERS:

Membership to be determined during application / selection process.

MANDATE:

To address issues of mutual interest and/or concern and to enhance and to empower the Aboriginal community.

PART B: Strategic Planning

STRATEGIC OBJECTIVES:

To develop interrelationships amongst municipal, provincial, federal and relevant government agencies to ensure a coordinated effort concerning issues in the Aboriginal community of Hamilton.

To promote a strategic plan developed by the Aboriginal organizations that include the identified priority areas of: Homelessness and Affordable Housing; Education and Life-Long Learning; Community Capacity Building; Economic Development; Justice; Health; and Land, Environments & Rights.

To work in collaboration with the City of Hamilton (staff & Council) on issues affecting the Aboriginal community, to ensure that the Aboriginal population has equitable benefits in economic, employment & educational opportunities.

ALIGNMENT WITH CORPORATE GOALS:

Please check off which Council approved Strategic Commitments your Volunteer Committee supports			
1) A City of Growth and Opportunity	X	4) A City Where People Come First	X
2) A Great City in Which to Live	X	5) A City that Spends Wisely and Invests Strategically	X
3) A Healthy, Safe and Green City	X	6) A City of Choice for High Performance Public Servants	

PART C: Budget Request

INCIDENTAL COSTS:

Meeting Expenses (refreshments, copying, mailing, advertising)	\$ 1,500.00
SUB TOTAL	\$ 1,500.00

SPECIAL EVENT/PROJECT COSTS:

Initiatives to be determined by the committee. Outreach and planning initiatives.	\$ 2,000.00
SUB TOTAL	\$ 2,000.00

TOTAL COSTS	\$ 3,500.00
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Funding from Volunteer Committee Reserve (only available to Volunteer Committees with reserve balances)	\$
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TOTAL 2011 BUDGET REQUEST (net of reserve funding)	\$ 3,500.00
PREVIOUS YEAR (2010) APPROVED BUDGET (2010 Request \$3,500.00)	\$ 3,500.00

CERTIFICATION:

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Representative's Name:

Signature:

Date:

Telephone # :

CITY OF HAMILTON

2011

VOLUNTEER COMMITTEES

BUDGET SUBMISSION

HAMILTON MUNDIALIZATION COMMITTEE

PART A: General Information

VOLUNTEER COMMITTEE MEMBERS:

Rein Ende, Chair	Solomon Ngan
Margaret Firth	Anne Termaten
Gloria Jackson	Robert Wwinner
Jeff Bonner	Joan Browning
Eileen Noronha	Lan Whiting
Robert Semkow	Pat Semkow
Justina Ku	Tony DiSilvestro
Jan Lukas	Anne Ferguson

MANDATE:

The Hamilton Mundialization Committee is a council mandated advisory committee of the City of Hamilton. The Committee serves to facilitate and support peace initiatives and the twinning relationships between Hamilton and its ten twin-cities around the world. Its purpose is to assist City Council in implementing its Mundialization resolution.

PART B: Strategic Planning

STRATEGIC OBJECTIVES:

To facilitate and support peace initiatives and the twinning relationships between Hamilton and its ten twin-cities around the world.

To assist Council in implementing its Mundialization resolution.

To complement and affirm the objectives of the “Strengthening Hamilton Community Initiative” of the City.

Initiatives with Twin Cities.

ALIGNMENT WITH CORPORATE GOALS:

Please check off which Council approved Strategic Commitments your Volunteer Committee supports			
1) A City of Growth and Opportunity	X	4) A City Where People Come First	X
2) A Great City in Which to Live	X	5) A City that Spends Wisely and Invests Strategically	X
3) A Healthy, Safe and Green City	X	6) A City of Choice for High Performance Public Servants	

PART C: Budget Request

INCIDENTAL COSTS:

Printing, postage, envelopes, promotional material, fliers, posters, letterhead, membership pamphlets (once in a few years), refreshments, photo films and development.	\$ 1,500.00
SUB TOTAL	\$ 1,500.00

SPECIAL EVENT/PROJECT COSTS:

World Citizenship Award (partially funded by corporate sponsorship) Delegations are anticipated in 2011 Unity in Diversity (partially funded by corporate sponsorship) Recognition of anniversaries of various twinings Twinning activities Initiatives to be determined	\$ 2,390.00
Kids for Kaga support for exchange program	\$ 2,000.00
SUB TOTAL	\$ 4,390.00

TOTAL COSTS	\$ 5,890.00
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Funding from Volunteer Committee Reserve (only available to Volunteer Committees with reserve balances)	\$ -
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TOTAL 2011 BUDGET REQUEST (net of reserve funding)	\$ 5,890.00
PREVIOUS YEAR (2010) APPROVED BUDGET (2010 Request \$)	\$ 5,890.00

CERTIFICATION:

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

Representative's Name: Rein Ende

Signature: _____

Date: October 13, 2010

Telephone # : _____

CITY OF HAMILTON

2011

VOLUNTEER COMMITTEES

BUDGET SUBMISSION

HAMILTON STATUS OF WOMEN COMMITTEE

PART A: General Information

VOLUNTEER COMMITTEE MEMBERS:

Denise Doyle	Patricia Saunders
Jan Lukas	Denise Spoelstra, Chair
Thelma McGillivray	Basharat Tayyab
Patti McNaney	Christeen Urquhart

MANDATE:

That the Hamilton Status of Women Committee appointed by City Council act as an advisory committee of Council on matters pertaining to women and to provide input with respect to matters of municipal concern.

PART B: Strategic Planning

STRATEGIC OBJECTIVES:

Define, investigate, study and make recommendations on issues of concern affecting women of the City of Hamilton and other matters of social or municipal concern including matters referred to this Committee by City Council, staff and City of Hamilton Committees.

Inform citizens of the City of Hamilton on issues affecting women.

Actively encourage women to participate in all aspects of society and support them in their life choices.

Advise citizens of the City of Hamilton of decisions made by City Council which may impact on women including matters of social concern and those referred to City Council by this Committee.

ALIGNMENT WITH CORPORATE GOALS:

Please check off which Council approved Strategic Commitments your Volunteer Committee supports			
1) A City of Growth and Opportunity	X	4) A City Where People Come First	X
2) A Great City in Which to Live	X	5) A City that Spends Wisely and Invests Strategically	X
3) A Healthy, Safe and Green City	X	6) A City of Choice for High Performance Public Servants	

PART C: Budget Request

INCIDENTAL COSTS:

Meeting Expenses	\$ 1,000.00
SUB TOTAL	\$ 1,000.00

SPECIAL EVENT/PROJECT COSTS:

Completion of work for HisStory and HerStory exhibition – June 2011 Partnership with Elect More Women Conference	\$ 2,500.00
Initiatives to be determined	
SUB TOTAL	\$ 2,500.00

TOTAL COSTS	\$ 3,500.00
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Funding from Volunteer Committee Reserve (only available to Volunteer Committees with reserve balances) Outreach Events – including the attendance and sponsorship of events such as the Muslim Women’s Committee event, Take Back the Night and International Women’s Day events with a focus on involving women from diverse backgrounds to become involved in the attendance and planning of these events. Document and Resource development for the City For All Women – web site update	\$ 5,000.00
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TOTAL 2011 BUDGET REQUEST (net of reserve funding)	\$8,500.00
RESERVE FUNDING RECOMMENDED	\$5,000.00
PREVIOUS YEAR (2010) APPROVED BASE BUDGET (2010 Request \$3500.00)	\$3,500.00

CERTIFICATION:

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

Representative’s Name: Denise Spoelstra

Signature: _____

Date: _____

Telephone # : _____

CITY OF HAMILTON

2011

VOLUNTEER COMMITTEES

BUDGET SUBMISSION

COMMITTEE AGAINST RACISM

PART A: General Information

VOLUNTEER COMMITTEE MEMBERS:

Sophie R.L. Adair	Andre Nkundimfura
Essam Bayoumy	Jude Emeka Okpala
Roger-Wayne Anthony Cameron	Taimur Qasim
Tyrone Childs	Mandira Raha
Muhammad Aslam Dar	Jovaune Rhodes, Chair
Marilyn Joy Hunt	Edgar Saenz
Gurcharan Mander	Samer Salman
Marwan Masri	Nasir Sarwar
Fatima Ahmad Minhas	Jaswinder Singh Bedi
Dr. Winston Morrison	Basharat Tayyab
Aimee Nezavdal	Cherian Thomas

MANDATE:

To advise, advocate and consult on relevant issues in the community of Hamilton relating to racism and its consequences and anti-racism strategies and its benefits.

PART B: Strategic Planning

STRATEGIC OBJECTIVES:

To work actively with institutions and all other relevant organizations, including education, police services, Emergency Services, public, private, voluntary sector and all levels of government to advise, consult, advocate and to promote proactive measures pertaining to racism and its consequences.

Initiate and facilitate discussions between individuals and/or groups to address issues and concerns of racism and/or while promoting respect and understanding in the community.

Make recommendations to the City of Hamilton on issues relating to Equity in Employment as well as issues relating to anti-racism.

ALIGNMENT WITH CORPORATE GOALS:

Please check off which Council approved Strategic Commitments your Volunteer Committee supports			
1) A City of Growth and Opportunity	X	4) A City Where People Come First	X
2) A Great City in Which to Live	X	5) A City that Spends Wisely and Invests Strategically	X
3) A Healthy, Safe and Green City	X	6) A City of Choice for High Performance Public Servants	

PART C: Budget Request

INCIDENTAL COSTS:

Meeting Expenses	\$ 1,500.00
SUB TOTAL	\$ 1,500.00

SPECIAL EVENT/PROJECT COSTS:

Series of awareness and education community forums addressing a variety of issues such as taxi industry issues, social housing and the grant process. Initiatives to be determined by committee.	\$ 2,390.00
SUB TOTAL	\$ 2,390.00

TOTAL COSTS	\$ 3,890.00
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Funding from Volunteer Committee Reserve (only available to Volunteer Committees with reserve balances)	\$ -
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TOTAL 2011 BUDGET REQUEST (net of reserve funding)	\$ 3,890.00
PREVIOUS YEAR (2010) APPROVED BUDGET (2010 Request \$)	\$ 3,890.00

CERTIFICATION:

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

Representative's Name: Jovaune Rhodes

Signature: _____

Date: _____

Telephone # : _____