

CITY OF HAMILTON

COMMUNITY SERVICES DEPARTMENT
Social Development & Early Childhood Services

TO: Chair and Members Emergency & Community Services Committee	WARD(S) AFFECTED: CITY WIDE
COMMITTEE DATE: February 17, 2011	
SUBJECT/REPORT NO: Hamilton Youth Advisory Committee (HYAC) 2011 Budget Submission (CS11030) (City Wide)	
SUBMITTED BY: Joe-Anne Priel General Manager Community Services Department	PREPARED BY: Mark Weingartner Ext 6095 Colin McMullan Ext. 3538
SIGNATURE:	

RECOMMENDATION

- (a) That the Hamilton Youth Advisory Committee annual base Budget Submission in the amount of \$3,890, attached as Appendix A to Report CS11030, be approved.
- (b) That, in addition to the base funding, that a one time funding from the Volunteer Committee reserve, in the amount of \$2,500, be approved.

EXECUTIVE SUMMARY

As directed by Council, HYAC has prepared their 2011 Budget Submission, attached as Appendix A to Report CS11030.

Alternatives for Consideration – Not Applicable

FINANCIAL / STAFFING / LEGAL IMPLICATIONS

Financial: HYAC is requesting approval of \$3,890 for 2011, as well as an additional \$2,500 from the Volunteer Committee Reserve in order to enhance the *hamiltonyouth.ca* website, purchase promotional items, and to provide youth development, training and other collaborative opportunities to HYAC members and other Hamilton youth.

Funding for website development was budgeted for in both 2009 and 2010. The cost of *hamiltonyouth.ca* was \$3,460.74 including applicable taxes (\$1,730.37 in 2009 and 2010). Funds to cover these costs came from the Volunteer Committee Reserve.

The request for an additional \$2,500 in 2011 is to make anticipated design changes/improvements to the site and to upgrade some of the pages. An evaluation of the current website by the in-coming Advisory Committee will inform the plan for the website upgrades. Should the feedback from the evaluation indicate that no revisions are required; the funds would be returned to the Reserve. There are sufficient funds in the reserve to accommodate this request.

Staffing: Staff from the Community Services Department will continue to act as liaisons to the HYAC.

Legal: There are no legal implications associated with the recommendations of Report CS11030.

HISTORICAL BACKGROUND

The Hamilton Youth Advisory Committee (HYAC) is comprised of a diverse group of young leaders 14 to 24 years of age who are passionate about making a difference in their community. HYAC's mandate is to ensure that youth are involved in the decisions made within the City of Hamilton and the community that affect their lives and the lives of their families and friends. HYAC provides a youth perspective on local issues and advises Council and staff through the Emergency and Community Services Committee.

Addressing issues facing youth, enhancing opportunities for youth and providing a youth voice are the goals of the committee. In addition to fostering positive collaborative relationships between youth and adults and by supporting youth oriented events and programs, HYAC aims to continue to lead by example with integrity, respect and innovation.

POLICY IMPLICATIONS

None.

RELEVANT CONSULTATION

- Hamilton Youth Advisory Committee
- Corporate Services Department, Treasury Services, Finance and Administration Section.

ANALYSIS / RATIONALE FOR RECOMMENDATION

Since its inception in 2007 by Council, HYAC continues to make significant strides as not only as a committee but as a conduit between other youth in the community.

Much of HYAC's work in 2010 consisted of advocating on behalf of their peers through reports to ECS and Council, networking with youth city-wide and raising the committee's public profile.

- **Youth Poverty and Homelessness Report:** HYAC members presented a report based on a walking tour taken in 2009 with a former street-involved youth. In their report, HYAC attempted to highlight youth facilitated actions several things to help their peers experiencing poverty and/or homelessness.

HYAC members supported and participated in various community events such as:

- **Soupfest:** Members attended Living Rock's event as a way to network with other community groups and to help support community initiatives who aid their peers who are experiencing poverty and homelessness.
- **Tim Hortons Team Up to Clean Up:** Members of HYAC joined other community leaders and issued a friendly challenge to their peers and other youth groups to participate in this city-wide clean-up event.
- **Unfilteredfacts Summit:** HYAC members learned the 'unfiltered facts' about tobacco, alcohol and the fast food industry, when they attended this youth-led summit organized by Public Health Services.
- **Leadership Quest III:** Members of HYAC teamed-up with youth from Public Health Service's to help design and implement a youth leadership camp.

HYAC continued to connect with youth city-wide by hosting two well-attended training opportunities for youth; *Influencing Public Policy* and *Improving the Health of Your Community*. HYAC's website, hamiltonyouth.ca, is now live and has received positive feedback from youth and adults. In addition, HYAC actively consulted with and provided feedback on numerous municipal and community based initiatives such as the Pan Am Games, the Hamilton Roundtable for Poverty Reduction, and City Beautification & Graffiti Master Plan/Task Force

The 2010 approved budget was \$8,890, however only \$5,202 was spent. This funding was used for meeting expenses, team-building initiatives, volunteer recognition, communication, training, and other expenses related to the work of HYAC. The Committee used reserve funds to develop a secondary logo and a website; both to facilitate communication with and recognition by youth in the community. In the next term of Council, a city wide recruitment strategy will be initiated based on the input provided by current HYAC members. Additionally, the newly formed committee will continue to familiarize itself with the City of Hamilton and local government, as well as identify priorities and initiatives they wish to focus on during the next term.

ALTERNATIVES FOR CONSIDERATION

If HYAC's budget is not approved in its entirety, the Committee may have to adjust their planned activities for 2011.

CORPORATE STRATEGIC PLAN

Focus Areas: 1. Skilled, Innovative and Respectful Organization, 2. Financial Sustainability, 3. Intergovernmental Relationships, 4. Growing Our Economy, 5. Social Development, 6. Environmental Stewardship, 7. Healthy Community

Skilled, Innovative & Respectful Organization

- ◆ A culture of excellence
- ◆ A skilled, adaptive and diverse workforce, i.e. more flexible staff
- ◆ More innovation, greater teamwork, better client focus
- ◆ An enabling work environment - respectful culture, well-being and safety, effective communication
- ◆ Council and SMT are recognized for their leadership and integrity

Social Development

- ◆ People participate in all aspects of community life without barriers or stigma

Healthy Community

- ◆ An engaged Citizenry
- ◆ Adequate access to food, water, shelter and income, safety, work, recreation and support for all (Human Services)

APPENDICES / SCHEDULES

Appendix A to Report CS11030

**CITY OF
HAMILTON**

2011

VOLUNTEER COMMITTEES

BUDGET SUBMISSION

“Hamilton Youth Advisory Committee”

PART A: General Information

VOLUNTEER COMMITTEE MEMBERS:

In recruitment for new term.	No current members.

MANDATE:

The mandate of the City of Hamilton’s Youth Advisory Committee (HYAC) is to ensure that youth are involved in the decisions made within the City of Hamilton and in the community that affect them, their families and friends. The HYAC will provide a youth perspective on municipal issues to be considered by the Mayor, Council and City staff. The HYAC will inform and involve other youth in the city of Hamilton.

PART B: Strategic Planning

STRATEGIC OBJECTIVES:

Goals of the HYAC Committee

- To provide direct input into government decision making processes on issues affecting youth;
- To advocate within the government on behalf of youth;
- To develop and maintain effective communications with youth and youth-serving organizations;
- To promote and recognize the abilities and contributions of youth in their communities;
- To foster initiatives for and by youth; and,
- To ensure diversity in the Committee's membership, the selection process considers a number of factors including, but not limited to, geography, gender, culture, ethnicity, sexual orientation and ability.

How will the goals be achieved? The HYAC Committee will achieve its goals through:

- Building relationships and communicating with the Mayor and Council through face-to-face meetings, submitting and presenting reports, increasing their awareness of youth related issues and concerns
- Networking with other youth-serving groups and organizations, supporting them in

- their work and developing opportunities for collaboration
- Recruiting of committee members from all areas of the community; work on improving channels of communication
 - Maintaining a youth-friendly website
- Who will Benefit
- City of Hamilton Council and Staff
 - Youth of Hamilton
 - Residents of Hamilton

ALIGNMENT WITH CORPORATE GOALS:

Please check off which Council approved Strategic Commitments your Volunteer Committee supports			
1) A City of Growth and Opportunity	X	4) A City Where People Come First	X
2) A Great City in Which to Live	X	5) A City that Spends Wisely and Invests Strategically	
3) A Healthy, Safe and Green City		6) A City of Choice for High Performance Public Servants	

PART C: Budget Request

INCIDENTAL COSTS:

Meeting/training expenses (room rental, refreshments, etc.)	1,500.00
Communication	1,000.00
Administrative expenses	650.00
Orientation	365.00
Volunteer Recognition	375.00
SUB TOTAL	\$3,890.00

SPECIAL EVENT/PROJECT COSTS:

Website enhancements	500.00
Promotional items	750.00
Youth Development and Training	750.00
Collaborative opportunities with other youth groups	500.00
SUB TOTAL	\$2,500.00

TOTAL COSTS	\$6,390.00
Funding from Volunteer Committee Reserve (only available to Volunteer Committees with reserve balances)	\$2,500.00
TOTAL 2011 BUDGET REQUEST (net of reserve funding)	\$3,890.00
PREVIOUS YEAR (2010) APPROVED BUDGET (2010 Request \$3,890)	\$3,890.00

CERTIFICATION:

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

Representative's Name:

Signature:

Date:

Telephone # :
