

## CITY OF HAMILTON

### COMMUNITY SERVICES Housing and Homelessness Division

<b>TO:</b> Chair and Members Emergency & Community Services Committee	<b>WARD(S) AFFECTED:</b> CITY WIDE
<b>COMMITTEE DATE:</b> February 17, 2011	
<b>SUBJECT/REPORT NO:</b> <b>Tenant Advisory Committee Budget Submission (CS11029) (City Wide)</b>	
<b>SUBMITTED BY:</b> Joe-Anne Priel General Manager Community Services Department	<b>PREPARED BY:</b> Jennie Vengris 905-546-2424 ext. 7801 Gillian Hendry 905-546-2424 ext. 4818
<b>SIGNATURE:</b>	

#### RECOMMENDATION

- (a) That the Tenant Advisory Committee 2010 base amount budget of \$500 be approved.
- (b) That the Tenant Advisory Committee's request for an additional \$500 in 2011 be submitted for consideration.

#### EXECUTIVE SUMMARY

The Tenant Advisory Committee is a Volunteer Committee appointed by Council. The Committee has prepared a 2011 Budget request that is attached as Appendix A to Report CS11029. The budget request is increased by \$500 to \$1,000 to support new knowledge building activities for the Committee members.

#### FINANCIAL / STAFFING / LEGAL IMPLICATIONS (for Recommendation(s) only)

##### Financial:

The Committee members requested the additional \$500 to cover the cost of monthly meetings and for special events and community workshops. It is to be noted that although the committee incurred expenses of only \$100 in 2010, they plan to rejuvenate

the committee membership and activities through educational and community workshops.

**Staffing:**

There are no staffing implications to Report CS11029

**Legal:**

There are no legal implications to Report CS11029

<b>HISTORICAL BACKGROUND</b> (Chronology of events)
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The Tenant Advisory Committee (TAC) is a volunteer citizen committee established by Council on May 28, 2003. TAC was established based on discussions with the community in recognition of the unique issues pertaining to tenants that could not be adequately addressed in existing housing forums. TAC informs Council (through the Emergency and Community Services Committee) of issues and/or policies that impact tenants.

The objectives of the Tenant Advisory Committee include:

1. To identify systemic and policy issues facing tenants and provide advice and recommendations to the City regarding these matters.
2. To advocate for and provide recommendations to the City on policy issues affecting tenants that require further action with the municipal, provincial and federal governments.
3. To develop strategies for information dissemination and education to tenants regarding tenant issues including legal rights and obligations of tenants.

<b>POLICY IMPLICATIONS</b>
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There are no policy implications to Report CS11029

<b>RELEVANT CONSULTATION</b>
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Tenant Advisory Committee members were consulted on October 8, 2010, and requested the increase from \$500 to \$1,000 to support educational and community workshops for committee members.

<b>ANALYSIS / RATIONALE FOR RECOMMENDATION</b>
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(include Performance Measurement/Benchmarking Data, if applicable)

The requested budget amount is intended to cover two sets of expenses:

- 1) Committee's monthly meeting expenses for 2011;
- 2) Supporting community events and registration costs for workshops and forums.

The rationale for the increase is that the committee members would like to develop their knowledge and understanding of broader tenant issues through local special events and workshops, which often have a registration fee.

#### **ALTERNATIVES FOR CONSIDERATION**

(include Financial, Staffing, Legal and Policy Implications and pros and cons for each alternative)

There are no alternatives to Report CS11029

#### **CORPORATE STRATEGIC PLAN (Linkage to Desired End Results)**

Focus Areas: 1. Skilled, Innovative and Respectful Organization, 2. Financial Sustainability, 3. Intergovernmental Relationships, 4. Growing Our Economy, 5. Social Development, 6. Environmental Stewardship, 7. Healthy Community

##### ***Social Development***

- ◆ Everyone has a home they can afford that is well maintained and safe
- ◆ Residents in need have access to adequate support services
- ◆ People participate in all aspects of community life without barriers or stigma

##### ***Healthy Community***

- ◆ An engaged Citizenry

#### **APPENDICES / SCHEDULES**

Appendix A to Report CS11029 – Budget Submission

# **CITY OF HAMILTON**

**2011**

**VOLUNTEER COMMITTEES**

**BUDGET SUBMISSION**

<p><b>Tenant Advisory Committee</b></p>
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## **PART A: General Information**

### **VOLUNTEER COMMITTEE MEMBERS:**

John Hawker – Chairperson	
Andrew Cranbury	
Mary Sinclair	
Connie Bellamy	
Susan Andrews	

### **MANDATE:**

To provide information, advice, recommendations and advocacy regarding residential tenancy issues and policies that would improve the overall well-being of tenants in Hamilton.

## **PART B: Strategic Planning**

### **STRATEGIC OBJECTIVES:**

1. To identify systemic and policy issues facing tenants and provide advice and recommendations to the City regarding these matters.
2. To advocate for and provide recommendations to the City on policy issues affecting tenants that require further action with the municipal, provincial and federal governments.
3. To develop strategies for information dissemination and education to tenants regarding tenant issues including legal rights and obligations of tenants.

**ALIGNMENT WITH CORPORATE GOALS:**

Please check off which Council approved Strategic Commitments your Volunteer Committee supports			
1) A City of Growth and Opportunity		4) A City Where People Come First	X
2) A Great City in Which to Live	X	5) A City that Spends Wisely and Invests Strategically	
3) A Healthy, Safe and Green City	X	6) A City of Choice for High Performance Public Servants	

**PART C: Budget Request****INCIDENTAL COSTS:**

Meeting costs (10 meetings) – meeting room, refreshments, photocopying, printing, parking, bus tickets	\$600.00
<b>SUB TOTAL</b>	<b>\$600.00</b>

**SPECIAL EVENT/PROJECT COSTS:**

Supporting community events that promote information to tenants – meeting room rentals, refreshments, printing, photocopying, transportation costs	\$300.00
Registration costs for community forums/events relating to tenant issues and affordable housing	\$100.00
<b>SUB TOTAL</b>	<b>\$400.00</b>

<b>TOTAL COSTS</b>	<b>\$1,000.00</b>
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<b>Funding from Volunteer Committee Reserve ( only available to Volunteer Committees with reserve balances)</b>	<b>\$0</b>
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<b>TOTAL 2011 BUDGET REQUEST (net of reserve funding)</b>	<b>\$1,000.00</b>
<b>PREVIOUS YEAR (2010) APPROVED BUDGET (2010 Request \$500.00)</b>	<b>\$500.00</b>

**CERTIFICATION:**

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

**Representative's Name:**JOHN R. HAWKER**Signature:**John Hawker**Date:**OCT. 19<sup>th</sup>. 2010**Telephone # :**905.527.3774