



Hamilton

**WENTWORTH LODGE  
HERITAGE TRUST FUND COMMITTEE  
REPORT 11-001**

**10:00 a.m.**

**Monday, March 21, 2011**

**Wentworth Lodge**

**41 South Street West**

**Dundas, Ontario**

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**Present:** Councillor R. Powers, Chair  
Bill Armstrong, Chair of Family Council  
Andrew Crawford, Citizen Member

**Also Present:** Lynda Secord, Administrator, Wentworth Lodge  
Gerry Boychuk, Chief Investment Officer, City of Hamilton  
Mike Yoshimoto, Member of Family Council  
Brenda Trzok, Member of Family Council  
Stephanie Paparella, Legislative Assistant, City Clerk's Office

**THE WENTWORTH LODGE HERITAGE TRUST FUND COMMITTEE SUBMITS  
REPORT 11-001 AND RESPECTFULLY RECOMMENDS:**

**1. Heart and Home (Pet) Program (Item 3.3(a))**

That \$6,000, for the Heart & Home (Pet) Program at Wentworth Lodge, to be funded from the Wentworth Lodge Heritage Trust Fund, be approved for 2011.

**FOR THE INFORMATION OF COMMITTEE:**

Councillor R. Powers called the meeting to order. Those present provided introductions.

**(a) CHANGES TO THE AGENDA (Item 1)**

There were no changes to the agenda.

**(b) DELCARATIONS OF INTEREST (Item 2)**

There were no declarations of interest.

**(c) Status of Previous Expenditure (Item 3.1)**

L. Secord advised the Committee that all previously approved expenditures had been spent with the exception of the funding for the towel/blanket warmers (\$24,000). However, staff recommended that the purchase not be made at this time, as they are not sure that it is necessary.

Staff recommended that the \$24,000 be reallocated to the Trust. The staff suggestion, respecting the reallocation the \$24,000, which was previously approved for towel/blanket warmers, will be held in abeyance until such time as the need for the warmers has been determined.

Staff was directed to discuss, with both the Wentworth Lodge staff and families, the need for towel/blanket warmers and to report back to the Wentworth Lodge Heritage Trust Fund Committee at the next meeting.

**(d) Fund investment (Item 3.2)**

Gerry Boychuk, Chief Investment Officer for the City of Hamilton, provided an update, respecting the Wentworth Lodge Heritage Trust Fund, to the Committee. Mr. Boychuk's comments included, but were not limited to, the following:

- As of March 7, 2011, the Wentworth Lodge Heritage Trust Fund has a balance of \$463,364.17.
- In 2002, the funds were not diversified, but were left in the bank where they would receive approximately 2% interest; providing

accessibility to the Committee once they determined how they wanted the money to be spent.

- The Committee could move the money into Government and Bank Bonds, which would provide a marginal increase to 3%. However, in order to make that change, a Custodian would be required and an annual fee would be charged.
- Another option would be to move to One Funds Equity (a Trust) or other segregated fund(s). However, staff would need to review the Ontario Trust Act, 2001, as amended, to determine if it allowed for the co-mingling of funds between multiple portfolios.
- Equity Funds are not recommended, as they do not provide for any cash flow. However, segregated type Equity funds do deliver low management fees and liquidity through redemption in part. A portion of the portfolio could be placed in such a fund for future growth.

The presentation from Gerry Boychuk, Chief Investment Officer, respecting the Wentworth Lodge Heritage Trust Fund, be received.

Staff was directed to review the available options, which would allow the Trust Fund to invest the principal balance of the funds, and report back to the Wentworth Lodge Heritage Trust Fund Committee at its next meeting with options for an "Investment Policy and Process", which would achieve the goals of the Trust and conform to its restrictions and cash flow needs.

**(e) Current Funding Requests (Item 3.3)**

**(i) Heart and Home (Pet) Program (Item 3.3(a))**

L. Secord advised the Committee that the Lodge currently has two (2) cats, several fish tanks and several birds, all of which have had a very positive impact on the residents; improving their quality of life.

Staff is requesting an annual budget of \$6,000 to cover the costs to care for and maintain these pets. Costs include veterinary visits, food and care.

**(ii) Courtyard Gazebo (Item 3.3(b))**

Staff has been reviewing the replacement of the Gazebo in the back courtyard off South Street.

The estimated cost for the new open air structure, which will include ramps, electricity, four posts for a square footprint, security lighting and the building permit is between \$50,000 to \$60,000 (supplies and installation included).

Councillor R. Powers was directed to speak to the appropriate staff, respecting the courtyard gazebo plans, at Wentworth Lodge, to determine what is required.

Staff was directed to arrange a walkabout at the Wentworth Lodge gazebo site, which is to include members of the Wentworth Lodge Heritage Trust Fund Committee, members of the Wentworth Lodge Family Council and the appropriate staff, in order that staff may obtain the information required to provide a written list of options and costs, for a 12'x12' or 15'x15' gazebo, at the next meeting of the Wentworth Lodge Heritage Trust Fund Committee.

**(iii) Inside Courtyard (Dementia Patient Area) – Hand/Guard Rails (Item 3.3(c))**

Mr. Armstrong advised the Committee that the inside courtyard, which is for the dementia patients, is not safe for their use. The courtyard is in need of hand and/or guard rails in order to have a safe walkway for the patients to use.

The inside courtyard is also in need of a little care. The area is mostly mud and needs a bit of a face lift to be usable and enjoyable for the patients.

Staff was directed to investigate the requirements and costs associated with the installation of hand/guard rails, and the landscape needs for Inside Courtyard (in the dementia patient area), and report back to the Wentworth Lodge Heritage Trust Fund Committee at its next meeting.

**(iv) Travel Log Meetings (Item 3.3(d))**

It was suggested that the audio/visual station downstairs (at Wentworth Lodge) be upgraded, for the Travel Log meetings that occur each Tuesday evening, to include a wide screen television, a blue ray and speakers.

Staff was directed to investigate the audio/visual needs and associated costs, for the Travel Log meetings each Tuesday

evening, and report back to the Wentworth Lodge Heritage Trust Fund Committee at its next meeting.

**(f) Wentworth Lodge Web Site (Item 3.4)**

The Committee was advised that there was an error on the City's web site with respect to the mandate for the Wentworth Lodge Heritage Trust Fund Committee.

Staff was directed to replace the incorrect mandate on the City's web site with the correct mandate.

**(g) Information/Donation Card**

Staff was directed to prepare a draft brochure that illustrates Wentworth Lodge and its services, which would have a tear-off donation form, and provide the draft to the Wentworth Lodge Heritage Trust Fund Committee at its next meeting.

**(h) ADJOURNMENT (Item 4)**

There being no further business, the Wentworth Lodge Heritage Trust Fund Committee adjourned at 11:35 a.m.

Respectfully submitted,

Councillor R. Powers  
Chair, Wentworth Lodge Heritage Trust  
Fund

Stephanie Paparella  
Legislative Assistant  
March 21, 2011