



Hamilton

**Minutes**  
**COMMUNITY FOOD SECURITY STAKEHOLDER**  
**ADVISORY COMMITTEE**

**Wednesday, March 2, 2011, 4:00 p.m.**  
**Room 264, City Hall**

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**Present:** Karen Burson, Robert Clackett, Vicki Edwards, Melanie Golba, Councillor Brenda Johnson, Maciej Kowalski, Brian Kreps, Chris Krucker, Richard MacDonald, Tina Moffat, Ursula Samuels, Judy Scullion (Program Secretary), Liz Shaver-Heeney, Dr. Ninh Tran, Sarah Wakefield (Chair), Anne Winning

**Absent with  
Regrets:** Emma Cubitt, Tabaruk Jahan, Councillor McHattie, Councillor Pasuta, Simon Taylor

**Also Present:** Angela Bepple, Carolyn Young, Clare Wagner

**1. PRESENTATIONS**

**1.1 Robert Clackett – Rural/Agricultural Planning Framework and its Impact on Food Policy**

Robert Clackett gave background on the relationships between the provincial and local policies and their ultimate impact on the Zoning By-law, with particular attention to how agriculture and food might be affected by changes. Copies of presentation and copies of Section 12: RURAL AND AGRICULTURAL ZONES – ZONING BY-LAW (Draft) were circulated.

**1.2 Caroline Young and Angela Bepple – Farmers' Markets Policy Whitepaper Update**

Project researchers Angela Bepple and Carolyn Young presented the preliminary results of their activities to date and plans for completion by March 31, 2011. Useful information is being provided by respondents (market managers, vendors, consumers) that will help inform the development of a Farmers' Market Policy for Hamilton. Councillor Brenda Johnson expressed her support of the project and made suggestions for possible actions. These include: consideration of providing free transit to customers after shopping at a market and addressing the difference between farm gate fruit stands that sell produce from that farm versus produce procured from another source (e.g. food terminal).

## **2. CHANGES TO THE AGENDA**

No changes.

## **3. DECLARATIONS OF INTEREST**

No declarations.

## **4. APPROVAL OF MINUTES OF PREVIOUS MEETING**

**(Chris Krucker/Melanie Golba)**

- 4.1** Community Food Security Stakeholder Committee Meeting minutes dated January 5, 2011

## **5. DISCUSSION ITEMS**

- 5.1** Member recruitment strategy – community vacancies and potential member from the Hamilton Farmer's Market.
- Sarah and Vicki proceeding with plan to recruit for community vacancies, as per plan circulated prior to cancelled February meeting, as no objections were identified.
  - Staff member from the Hamilton Farmer's Market (Community Services) to be invited to join the CFSSC, as the Terms of Reference allow for a vacancy to be filled by city staff member.
- 5.2** Hamilton Food Matters website.
- Tina Moffat reported that Katrina Simmons has withdrawn from HFM website administration. She is hoping to recruit someone to work on the website on a volunteer basis (an honorarium may be considered). Also discussed was the need for resources to maintain the website and produce a committee newsletter for information sharing.
  - Sarah raised concern about the lack of web presence for the Committee on the city website. It was reported that the City Manager has made web redesign one of his top priorities, so hopefully opportunities for web support will be improved.
- 5.3** Follow up to the recommendations for Hamilton Farmers Market / downtown food security.
- Tabled and deferred to next meeting due to time constraints.
- 5.4** Report on Deputation to the Board of Health, February 28
- Sarah made a deputation and will circulate the final copy with the minutes.
  - The revised CFSSC mandate and objectives were passed and the workplan was approved.
  - Deputation raised awareness about the work of the committee, and indicated how productive we have been on such a small budget.
- 5.5** Subcommittee Reports
- 5.51 Education and Outreach*
- See item 5.2.
- 5.52 Policy*

- Next steps from Hammering out a Food Policy for Hamilton Food Policy Conference, Feb. 10.
  - Karen gave overview of the Food Conference. The feedback was overwhelmingly positive, with over 100 people in attendance.
  - David Carson has shared a possible plan for moving forward.
  - Christine Senson to write a conference summary, including a plan for the next steps.

#### *5.53 Infrastructure and Procurement*

- Letter of Intent was submitted to Friends of the Greenbelt for a universal student nutrition program.
- Healthy Communities Fund proposal was submitted for the Good Food Box program with a two pronged approach: provide low cost produce to low income individuals, and target workplaces with a margin on the cost to subsidize the boxes for the low income participants.

#### *5.54 Access*

- Brian requested that a Chair for the Access sub-committee be found. To be discussed at the next meeting.

## **6. GENERAL INFORMATION & OTHER BUSINESS**

### **6.1** Finding relevant committee information on the City's website (Vicki)

- Vicki demonstrated how to navigate the City's website to find relevant CFSSC documentation and other city committee listings.
- Members would like to view agendas and minutes of other committees to be proactive in identifying possible links. Brian suggested that city staff can ask their managers and directors to ask for updates for the upcoming months, and bring these to the committee.

### **6.2** Community garden coordinator introduction and update

- Clare Wagner, the Community Gardener Program Coordinator, gave a brief overview of her position and her goals, namely:
  1. To build awareness of the network and engage community garden leaders and participants.
  2. To improve capacity of community gardens.
  3. To decrease barriers associated with creating community gardens, especially with marginalized communities.
  4. Establish the network and encourage sharing of skills.
- Clare's contact information is:
 

Program Coordinator, Hamilton Community Garden Network  
22 Veevers Dr., Hamilton, ON L8K 5P5  
Tel: (905)-540-8787 ext. 158 Fax: (905)-540-8882
- A volunteer is creating a website for the network. Visit [www.hcgn.ca](http://www.hcgn.ca).

### **6.3** Food at meetings

- Whether or not to continue food at the meetings was discussed. It was decided that we will continue to supply healthy snacks. Options to purchase food from the Hamilton Farmer's Market will be explored.

**7. ADJOURNMENT  
(Karen Burson/Vicki Edwards)**

There being no further business, the meeting adjourned at 6:00 PM.

**CARRIED**