

**Heritage Permit Review Subcommittee  
(Hamilton Municipal Heritage Committee)**

April 16, 2024  
Virtual Meeting

*Members of the public are advised that individuals and the media may be audibly and/or visually recording this meeting. Please note that, while this meeting is open to the public for observation, any member of the public wishing to provide comment on any of the agenda items are encouraged to contact Cultural Heritage Planning staff or may choose to give a delegation to the Hamilton Municipal Heritage Committee.*

*Cultural Heritage Planning:*

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**AGENDA**

1. Approval of Minutes from Previous Meetings:

- December 12, 2023

2. Heritage Permit Applications

a) **HP2024-001** – 310 Wilson Street East, Ancaster (Ancaster Old Town Hall, Part IV)

- Restoration of all exterior wood components including:
  - Wood fascia, soffit, frieze board, brackets and roof returns;
  - Front portico columns, entablature, gable end and vaulted ceiling, fascia brackets and all trims;
  - Central cupola, including replacement of existing roofing; and,
  - Installation of protective coverings to windows.

b) **HP2024-002** – 733 Mineral Springs Road, Ancaster (Griffin House, Part IV)

- Restoration of exterior cladding;
- Replacement of cedar roof in kind;
- Installation of accessible gravel pathways and wood ramp to rear;
- Addition of stone stoop to the front porch; and,
- Repairs to rotten beams.

c) **HP2024-003** – 46 Melville Street, Dundas (Part V, Cross-Melville HCD)

- Exterior alterations to facilitate interior renovation work, including:
  - Construction of a new rear wood deck;
  - Introduction of a new door in the side (east) elevation to the deck using the existing window opening;
  - Removal of two existing door openings in the rear (south) wall of the side addition, infilled with brick to match existing;
  - Introduction of two new windows in existing door openings of the rear (south) wall of the side addition; and,
  - Introduction of a flue vent on the rear (south) elevation.

d) **HP2024-004** – 111 St. Clair Avenue, Hamilton (St. Clair Avenue HCD, Part V)

- Landscaping, including:
  - Removal of shrubbery in the front and side yards;
  - Removal of the tree in the side yard;
- Repair of the leaded glass in front door;
- Repair or removal of existing chimney;
- Repairs to an existing fence;
- Repairs to the front porch, including brick repointing and fixing the roof; and,
- Repointing of stone foundation.

e) **HP2024-005** - 224 St. Clair Boulevard, Hamilton (St. Clair Blvd HCD, Part V)

- Repair of the existing historic stucco and EIFS cladding system, including:
  - Removing the ivy growth on the north elevation;
  - Removal of sections of damaged and delaminated stucco;
  - Application of new sand/cement stucco coatings, trowel applied, to level and achieve planer regularity; and,
- Replacement in kind of the wooden window sills in the second-floor bay and pair of square windows on the south elevation.

f) **HP2024-006** - 71 Main Street West, Hamilton (Hamilton City Hall, Part IV)

- Interior renovations on the ground floor, including:
  - Location 1 - Installation of a new information desk below the floating stairs with suspended lighting;

- Location 2 - Installation of a security desk in front of the central alcove;  
and,
- Location 3 - Relocation and reconstruction of service counters and the construction of partition walls in the Open for Business Centre in the southeast area.

**Next meeting:** May 21, 2024