

**Ministry of Health**

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**Ministère de la Santé**

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eApprove-72-2024-632

March 28, 2024

Dr. Elizabeth Richardson  
Medical Officer of Health  
City of Hamilton, Public Health Services  
110 King Street West, 2nd Floor  
Hamilton ON L8P 4S6

Dear Dr. Richardson:

**Re: Ministry of Health Public Health Funding and Accountability Agreement with the Board of Health for the City of Hamilton, Public Health Services (the “Board of Health”) dated January 1, 2014, as amended (the “Agreement”)**

This letter is further to the recent letter from the Honourable Sylvia Jones, Deputy Premier and Minister of Health, in which she informed your organization that the Ministry of Health (the “ministry”) will provide the Board of Health with up to \$627,650 in additional base funding for the 2023-24 funding year, up to \$1,882,950 in additional base funding for the 2024-25 funding year, and up to \$1,086,900 in additional one-time funding for the 2023-24 funding year to support the provision of public health programs and services in your community.

This will bring the total maximum funding available under the Agreement for the 2023-24 funding year to up to \$43,899,900 (\$31,564,700 in base funding and \$12,335,200 in one-time funding). Please find attached to this letter a new Schedule A (Grants and Budget), Schedule B (Related Program Policies and Guidelines), Schedule C (Reporting Requirements), and Schedule D (Board of Health Financial Controls) that, pursuant to section 3.3 of the Agreement, shall replace the existing schedules. All terms and conditions contained in the Agreement remain in full force and effect.

These approvals support the government’s commitment towards Strengthening Public Health, including restoring provincial base funding to the level previously provided under the 2020 cost-share formula, effective January 1, 2024 (\$2,215,800), and providing 1% growth funding for the 2024 calendar year (\$294,800). These base funding adjustments are not reflected in the new Schedules accompanying this ministry approval letter. New schedules will be issued when the Board of Health is notified of provincial funding allocations for all other public health programs and services for 2024, at a later date.

Dr. Elizabeth Richardson

We appreciate your cooperation with the ministry in managing your funding as effectively as possible. You are expected to adhere to our reporting requirements, particularly for in-year service and financial reporting, which is expected to be timely and accurate. Based on our monitoring and assessment of your in-year service and financial reporting, your cash flow may be adjusted appropriately to match actual services provided.

It is also essential that you manage costs within your approved budget.

Please review the new Schedules carefully. Should you require any further information and/or clarification, please contact Brent Feeney, Director, Accountability and Liaison Branch, Office of Chief Medical Officer of Health, Public Health Division, at 416-671-3615 or by email at [Brent.Feeney@ontario.ca](mailto:Brent.Feeney@ontario.ca).

Yours truly,



Elizabeth Walker  
Executive Lead

Attachments

c: Mayor Andrea Horwath, Chair, Board of Health, City of Hamilton, Public Health Services  
Emma Sydney, Business Administrator, City of Hamilton, Public Health Services  
David Trevisani, Manager, Finance and Administration, City of Hamilton, Public Health Services  
Dr. Kieran Moore, Chief Medical Officer of Health and Assistant Deputy Minister, MOH  
Raymond Dinshaw, Director (A), Fiscal Oversight and Performance Branch, MOH  
Jim Yuill, Director, Financial Management Branch, MOH  
Robert Lerch, Director, Vaccine Policy and Programs Branch, MOH  
Catherine Wang, Associate Deputy Minister (A), Hospitals and Capital Division, MOH  
Jen Simon, Director (A), Health Capital Investment Branch, MOH  
Heather Schramm, Director, Health Promotion & Prevention Policy & Programs, MOH  
Brent Feeney, Director, Accountability and Liaison Branch, MOH